

**Willamette Water Supply System Commission
Board Meeting Minutes
Thursday, October 6, 2022**

Attendance:

Commissioners present:

City of Beaverton	Allison Tivnon (<i>alternate</i>)
City of Hillsboro	David Judah
Tualatin Valley Water District (TVWD)	Jim Duggan

Committee Members present:

City of Beaverton	Dan Weinheimer, David Winship
City of Hillsboro	Niki Iverson, Lee Lindsey
TVWD	Tom Hickmann, Pete Boone

Managing Agency Staff present:

WWSS Commission General Manager / Willamette Water Supply Program (WWSP) Director	Dave Kraska
TVWD General Counsel	Clark Balfour
WWSP Assistant Director	Joelle Bennett
WWSP Program Manager	Jeremy Taylor
WWSP Engineering and Construction Manager	Mike Britch
WWSP Permitting and Outreach Manager	Christina Walter
WWSP Finance Manager	<i>Not available</i>
WWSS Commission Recorder / WWSP Executive Assistant	Annette Rehms

Other Attendees present:

City of Hillsboro JWC Water Treatment Manager	Chris Wilson
TVWD Water Resources Division Manager	Joel Cary
TVWD Capital Improvement Program Manager	Nick Augustus
TVWD Asset Management Division Manager	Matt Oglesby

REGULAR SESSION – 12:00 PM

CALL TO ORDER

Chair Judah called the regular Willamette Water Supply System (WWSS) Commission meeting to order at 12:01 p.m.

ROLL CALL

Ms. Rehms administered the roll call and noted a quorum was present.

1. GENERAL MANAGER'S REPORT

Mr. Kraska presented a safety minute on First Rain: driving after a dry spell. (*presentation on file*)

The General Manager's report included status updates on Willamette Water Supply Program (WWSP) permitting and communications activities, and construction progress. (*presentation on file*)

In response to questions, staff will reach out to the program's communications team and provide a follow-up email to the commissioners regarding traffic control concerns on MPE_1.2 near Scholls Ferry Road and Crestwood Drive.

2. PUBLIC COMMENT

There were no public comments.

3. CONSENT AGENDA

- A. Approve the September 1, 2022, meeting minutes

Motion was made by Duggan and seconded by Tivnon to approve the Consent Agenda as presented. The motion passed unanimously with Tivnon, Judah, and Duggan voting in favor.

4. BUSINESS AGENDA

- A. Approve PLM_1.3 Bonneville Power Administration (BPA) Engineering and Construction Agreement Amendment – *Joelle Bennett*

Ms. Bennett provided an overview of the existing PLM_1.3 agreement and the proposed amendment. BPA owns and operates two substations with buried infrastructure connecting the two substations across SW Ridder Road, in conflict with the PLM_1.3 pipeline project. She said the team has been coordinating with BPA on SW Ridder Road in Wilsonville for several years to determine the best path through this congested utility corridor. In June of 2021, the Commission passed a resolution approving an agreement with BPA, to facilitate the utility relocation. The initial agreement was finalized with BPA to include the scoping and cost estimating efforts which allowed BPA to better understand the scope of work. Today's amendment addresses the remaining work necessary to accomplish the relocations. BPA will pull back and then restore the underground connections between the two substations. Other options for installing the PLM_1.3 pipeline to avoid the BPA utilities are more expensive than coordinating with BPA.

Motion was made by Tivnon and seconded by Duggan to adopt Resolution No. WWSS-07-22 approving an amendment to the agreement on behalf of the Willamette Water Supply Commission between the Tualatin Valley Water District and Bonneville Power Administration (Agreement Number 21TP-12325) for utility relocations. The motion passed unanimously with Tivnon, Judah, and Duggan voting in favor.

5. INFORMATION ITEMS

- A. Planned December Business Agenda items – *Joelle Bennett*

Ms. Bennett presented information on a business agenda item planned for the December 1, 2022, WWSS Commission Regular Board meeting.

Staff anticipates recommending approval of:

1. WTP_1.0 Materials Testing and Special Inspection

B. The next Board meeting is scheduled on December 1, 2022, via Microsoft Teams.

6. COMMUNICATIONS AND NON-AGENDA ITEMS

A. None scheduled

In response to questions, Board meetings will continue to be held remotely and in February 2023 the General Manager will provide an update on transitioning to hybrid meetings.

ADJOURNMENT

There being no further business, Chair Judah adjourned the meeting at 12:45 p.m.

David Judah, Chair

James Duggan, Vice Chair