

**Willamette Water Supply System Commission
Board Meeting Minutes
Thursday, September 1, 2022**

Attendance:

Commissioners present:

City of Beaverton	Lacey Beaty (<i>alternate</i>)
City of Hillsboro	John Godsey (<i>alternate</i>)
Tualatin Valley Water District (TVWD)	Jim Duggan

Committee Members present:

City of Beaverton	Chad Lynn
City of Hillsboro	Niki Iverson, Lee Lindsey, Jessica Dorsey
TVWD	Tom Hickmann, Pete Boone

Managing Agency Staff present:

WWSS Commission General Manager / Willamette Water Supply Program (WWSP) Director	Dave Kraska
TVWD General Counsel	Clark Balfour
WWSP Assistant Director	Joelle Bennett
WWSP Program Manager	Jeremy Taylor
WWSP Engineering and Construction Manager	Mike Britch
WWSP Permitting and Outreach Manager	Christina Walter
WWSP Finance Manager	Toby LaFrance
WWSS Commission Recorder / WWSP Executive Assistant	Annette Rehms

Other Attendees present:

City of Hillsboro JWC Water Treatment Manager	Chris Wilson
City of Hillsboro Water Engineering Manager	Negar Niakan
TVWD Water Resources Division Manager	Joel Cary
TVWD Controller	David Shick
TVWD Asset Management Division Manager	Matt Oglesby

REGULAR SESSION – 12:00 PM

CALL TO ORDER

Vice Chair Duggan called the regular Willamette Water Supply System (WWSS) Commission meeting to order at 12:04 p.m.

ROLL CALL

Ms. Rehms administered the roll call and noted a quorum was present.

1. GENERAL MANAGER'S REPORT

Mr. Kraska presented a safety minute on First Care: how to assist until help arrives (*presentation on file*).

The General Manager's report included status updates on Willamette Water Supply Program (WWSP) permitting and communications activities, planned business agenda items, possible move to hybrid meetings, and construction progress. Meetings will continue to be held remotely and in February the General Manager will provide an update on transitioning to hybrid meetings. (*presentation on file*).

2. PUBLIC COMMENT

There were no public comments.

3. CONSENT AGENDA

- A. Approve the August 4, 2022, meeting minutes

Motion was made by Beaty and seconded by Godsey to approve the Consent Agenda as presented. The motion passed unanimously with Beaty, Godsey, and Duggan voting in favor.

4. BUSINESS AGENDA

- A. Approve RWF_1.0 GMP No. 2 for Construction – *Mike Britch*

Mr. Britch provided an overview of the RWF_1.0 construction project. He reviewed the RWF_1.0 Construction Manager/General Contractor (CM/GC) project background; Raw Water Facilities current condition; Guaranteed Maximum Price (GMP) 2 scope of work; actions taken for cost management through GMP 2; the phase 2 bidding process, cost evaluation, bid results, contract summary; and benefits of approving GMP No. 2. He then requested the Board's approval of a change order in the amount of \$61,960,234 to Kiewit Infrastructure West, Co for GMP Phase 2 of the Raw Water Facilities project and drawing \$14,537,706 from Management Reserve to fund the amount above in the current baseline budget. (*presentation on file*)

Motion was made by Beaty and seconded by Godsey to approve a change order in the amount of \$61,960,234 to Kiewit Infrastructure West, Co for GMP Phase 2 of the Raw Water Facilities project and drawing \$14,537,706 from Management Reserve to fund the amount above in the current baseline budget. The motion passed unanimously with Beaty, Godsey, and Duggan voting in favor.

5. INFORMATION ITEMS

- A. The next Board meeting is scheduled on October 6, 2022, via Microsoft Teams.

6. COMMUNICATIONS AND NON-AGENDA ITEMS

- A. None scheduled

ADJOURNMENT

There being no further business, Vice Chair Duggan adjourned the meeting at 1:03 p.m.

David Judah, Chair

James Duggan, Vice Chair