

**Willamette Water Supply System Commission
Board Meeting Minutes
Thursday, August 5, 2021**

Commissioners present:

City of Beaverton:	Lacey Beaty
City of Hillsboro:	David Judah
Tualatin Valley Water District (TVWD):	Jim Duggan

Committee Members present:

City of Beaverton:	David Winship
City of Hillsboro:	Niki Iverson
	Eric Hielema
TVWD:	Tom Hickmann

Managing Agency Staff present:

WWSS Commission General Manager / Willamette Water Supply Program (WWSP) Director	Dave Kraska
TVWD General Counsel	Clark Balfour
WWSP Permitting and Outreach Manager	Christina Walter
WWSP Program Controls Manager	Jeremy Taylor
WWSS Commission Recorder / WWSP Administrative Assistant	Annette Rehms

Other Attendees present:

TVWD Asset Management Division Manager	Matt Oglesby
City of Hillsboro-JWC Water Treatment Manager	Chris Wilson
TVWD, Technical Services Accountant	Shital Patel

REGULAR SESSION – 12:00 PM

CALL TO ORDER

Chairman Judah called the regular Willamette Water Supply System (WWSS) Commission meeting to order at 12:01 p.m.

ROLL CALL

Ms. Rehms administered the roll call and noted attendance.

1. GENERAL MANAGER’S REPORT

Mr. Kraska presented a safety minute on poisonous plants (*presentation on file*)

The General Manager's report included an overview of etiquette for remote meetings; the Approvals and Procurement Forecast covering August through October 2021; updates on projects planning, permitting and communications; status updates on the design and construction of projects; a steel market exposure update; and the quarterly financial report for the period ending June 30, 2021.

2. PUBLIC COMMENT

There were no public comments.

3. CONSENT AGENDA

- A. Approve the July 1, 2021, meeting minutes.

Motion was made by Duggan, seconded by Beaty, to approve the Consent Agenda as presented. The motion passed unanimously with Beaty, Duggan and Judah voting in favor.

4. BUSINESS AGENDA

- A. Adopt PLM_1.3 Resolution of Need (first supplemental approval) – *Christina Walter*

Ms. Walter described the project location and reported the project has progressed to the point where property requirements are known for construction as well as the long-term operation and maintenance of the pipeline. The proposed resolution enables the WWSS Commission's agents, including the WWSP team, to begin negotiating with respective property interest holders, and authorizes the acquisition of the property interests by eminent domain, to the extent negotiations fail. Estimated costs are included in the baseline budget. (*presentation on file*)

Motion was made by Beaty, seconded by Duggan, to adopt Resolution WWSS-17-21 declaring public necessity to acquire property interests over, upon, under and through real property for pipeline section PLM_1.3 for the Willamette Water Supply System. The motion passed unanimously with Beaty, Judah, and Duggan voting in favor.

- B. Adopt MPE_1.2 Resolution of Need (third supplemental approval) – *Christina Walter*

Ms. Walter described the project location and reported the project has progressed to the point where property requirements are known for construction as well as the long-term operation and maintenance of the pipeline, including connection to the TVWD distribution system. She explained the preceding resolutions declared the property needs for the MPE_1.2 pipeline alignment to fulfill WWSP standard construction work zone requirements. Today's proposed resolution defines the real property needs at the Pressure and Flow Control facility, where the WWSS will connect to the TVWD distribution system, at the corner of SW Hall Boulevard and SW Oleson Road. Estimated costs are included in the baseline budget.

Motion was made by Duggan, seconded by Beaty, to adopt Resolution WWSS-18-21 declaring public necessity to acquire property interests over, upon, under and through real property for pipeline section MPE_1.2 for the Willamette Water Supply System. The motion passed unanimously with Beaty, Judah and Duggan voting in favor.

5. INFORMATION ITEMS

A. Planned September Business Agenda Items – *Christina Walter*

Ms. Walter presented information on business agenda items planned for the September 2, 2021, WWSS Commission Board meeting.

Staff anticipates recommending approval of:

1. Adopt PLM_1.3 Supplemental Resolution of Need
2. Adopt RES_1.0 WCLUT Grabhorn Road Realignment IGA
3. Adopt PLM_4.4 WCLUT Roy Rogers Road Construction IGA
4. Adopt PLW_1.2 WCLUT Cornelius Pass Road Construction IGA

B. The next Board meeting is scheduled on September 2, 2021, 12:00 PM via Microsoft Teams.

6. COMMUNICATIONS AND NON-AGENDA ITEMS

A. None scheduled.

ADJOURNMENT

There being no further business, Chairman Judah adjourned the meeting at 12:23 p.m.

David Judah, Chair

James Duggan, Vice Chair