



# Board Special Meeting Minutes

August 1, 2023

**TUALATIN VALLEY**  
WATER DISTRICT

**SPECIAL SESSION – 6:00 PM**

## **CALL TO ORDER**

Commissioners Present: Jim Doane, PE; Jim Duggan, PE; Carl Fisher; Elliot Lisac, Todd Sanders

Staff Present: Tom Hickmann, Chief Executive Officer; Clark Balfour, General Counsel; Paul Matthews, Chief Financial Officer; Pete Boone, PE, Chief Operating Officer; Dave Kraska, PE, Water Supply Program Director; Andrew Carlstrom, Customer Service Manager; Andrea Watson, Communications and Public Affairs Supervisor; Tim Boylan, IT Services Director and Sam Kaufmann, District Recorder.

## **1. PUBLIC HEARING**

- A. First reading of Ordinance 01-23 - An Ordinance amending and restating rules and regulations section 7.0 leak adjustment policy. *Staff Report – Andrew Carlstrom, Customer Service Manager*

Andrew Carlstrom presented his staff report on Ordinance 01-23

Tom Hickmann described customers who would potentially benefit from the proposed Ordinance revisions.

Commissioner Sanders called for public comment. There was none.

Motion was made by Doane, seconded by Lisac to allow for the first reading of Ordinance 01-23 by title. The motion passed unanimously with Doane, Duggan, Fisher, Lisac and Sanders voting in favor.

Clark Balfour read Ordinance 01-23 aloud, by title.

## **ADJOURNMENT**

There being no further business, President Sanders adjourned the meeting at 6:14 p.m.

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Todd Sanders, President

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Jim Doane, Secretary

