



TUALATIN VALLEY
WATER DISTRICT

Board Meeting Minutes

August 16, 2023

REGULAR SESSION – 6:00 PM

CALL TO ORDER

Commissioners Present: Jim Doane, PE; Jim Duggan, PE; Carl Fisher; Elliot Lisac, Todd Sanders

Staff Present: Tom Hickmann, Chief Executive Officer; Clark Balfour, General Counsel; Paul Matthews, Chief Financial Officer; Pete Boone, PE, Chief Operating Officer; Dave Kraska, PE, Water Supply Program Director; Andrew Carlstrom, Customer Service Manager; Justin Dyke, Interim Communications and Public Affairs Supervisor; Tim Boylan, IT Services Director and Sam Kaufmann, District Recorder.

1. PUBLIC HEARINGS

- A. Consider adopting a Resolution establishing water rates and other service charges for the Tualatin Valley Water District with an effective date of November 1, 2023. *Staff Report – Paul Matthews, Chief Financial Officer*

Tom Hickmann introduced the public hearing on the proposed water rate increase. Dave Kraska presented on the Willamette Water Supply Program and Paul Matthews presented an overview of the proposed water rate increase.

Commissioner Sanders opened the public hearing at 6:46 p.m.

Paula Carson inquired about ARPA funding as well as utilizing bonds.

Matt Nicholson was concerned about the interest analysis presented by staff. Mr. Nicholson was also concerned the proposed rates will be permanent.

Commissioner Sanders closed the public hearing at 7:01 p.m.

- B. Consider the reading and adoption of Ordinance 01-23, An Ordinance amending and restating rules and regulations section 7.0 leak adjustment policy. *Staff Report – Andrew Carlstrom, Customer Service Manager*

Clark Balfour introduced the second reading of Ordinance 01-23.

Commissioner Sanders opened the public hearing at 7:02 p.m. and closed the public hearing at 7:03 p.m.

Motion was made by Doane, seconded by Lisac to read Ordinance 01-23 by title. The motion passed unanimously with Doane, Duggan, Fisher, Lisac and Sanders voting in favor.

Sam Kaufmann read Ordinance 01-23 aloud, by title.

Motion was made by Lisac, seconded by Duggan, to adopt Ordinance 01-23, An Ordinance amending and

restating rules and regulations section 7.0 leak adjustment policy. The motion passed unanimously with Doane, Duggan, Fisher, Lisac and Sanders voting in favor.

REPORTS BY THE CHIEF EXECUTIVE OFFICER AND MANAGEMENT STAFF

Tom Hickmann presented his CEO report and Clark Balfour presented his department update.

Commissioner Doane asked for more information on the retiree workback bill. Mr. Balfour replied he would gather additional information on the retiree workback bill and how it affects TVWD.

COMMISSIONER COMMUNICATIONS

A. Reports of meetings attended.

Commissioners described and submitted a list of recently attended meetings (see attached forms).

B. Topics to be raised by the Commissioners.

None.

2. CONSENT AGENDA

A. Approve the July 19, 2023, regular meeting minutes.

B. Approve the August 1, 2023, work session meeting minutes.

C. Approve the August 1, 2023, special meeting minutes

Motion was made by Doane, seconded by Fisher, to approve the Consent Agenda as presented. The motion passed unanimously with Doane, Duggan, Fisher, Lisac and Sanders voting in favor.

3. INFORMATIONAL PRESENTATION

A. TVWD facility naming policy. *Staff Report – Kylie Bayer, Director of Human Resources*

Kylie Bater presented her staff report on the TVWD facility naming policy.

Commissioner Duggan stated he appreciated the draft policy and favored the 3-year guideline.

ADJOURNMENT

There being no further business, President Sanders adjourned the meeting at 7:44 p.m.

Todd Sanders, President

Jim Doane, Secretary





TUALATIN VALLEY
WATER DISTRICT

WATER RATE PROPOSAL



Board Regular Meeting

August 16, 2023



WHAT'S DRIVING RATES

- Increased costs for the Willamette Water Supply System
 - Construction of new water pipes and facilities
 - Preparations to integrate the new water supply
- Proposed increases for typical bill by:
 - \$15.53 per month (22.0%) on November 1, 2023
 - \$15.04 per month (17.5%) on November 1, 2024

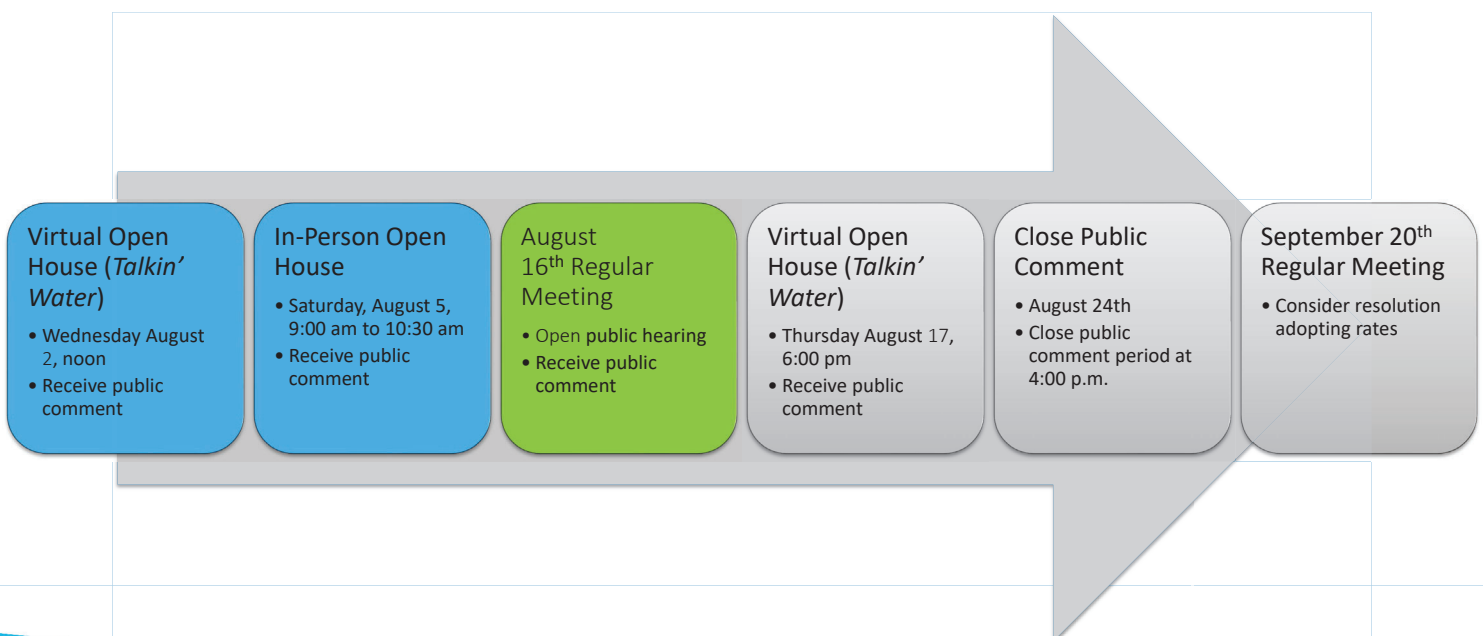
PURSUING FEDERAL AND STATE ASSISTANCE

Helping our elected leaders understand TVWD's importance to Oregon

Accomplishments to Date

- \$4 million grant received for the treatment plant.
- \$5 million grant received for Advanced Metering Infrastructure (AMI) project
- \$11 million grant received for Taylors Ferry Reservoir

Public Outreach Efforts



Concerns of Our Customers

- How will the community benefit from the current investments in the Willamette?
- Are you managing costs responsibly?
- Are all customers, including corporations, paying their fair share?
- Some of my neighbors can't afford these investments. What are you doing to help them?



DAVE KRASKA, P.E.

Willamette Water Supply Program Director

Willamette Intake Facilities Commission General Manager

Willamette Water Supply System Commission General Manager

Manages the Willamette Water Supply Program

- Infrastructure Planning and Design
- Permit Acquisition
- Public Outreach and Communications
- Real Estate Acquisition
- Construction Management
- Schedule, Risk and Financial Controls

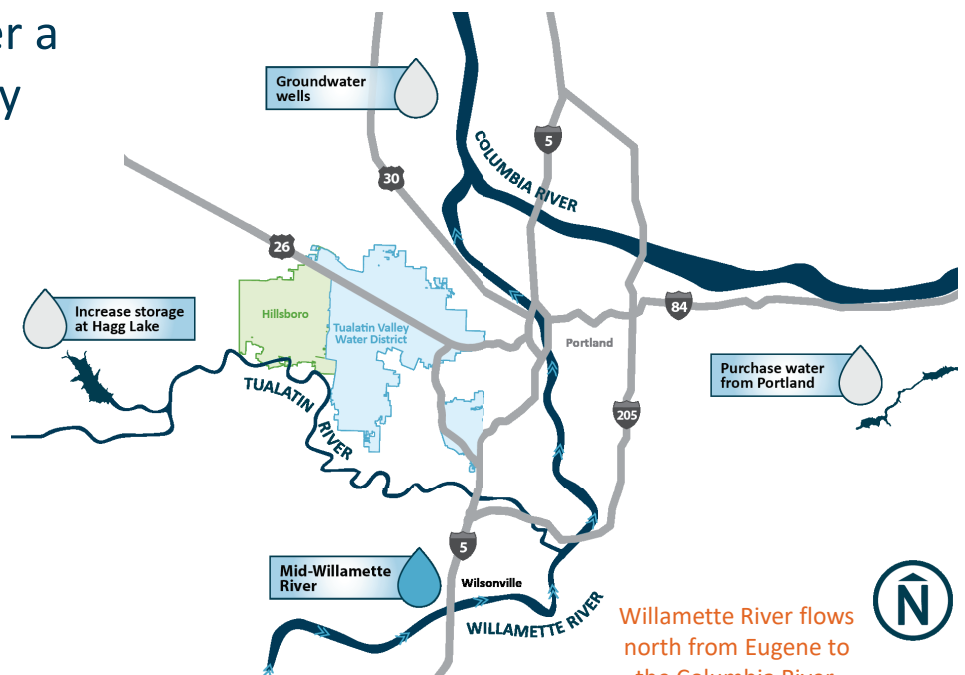
Priorities of the Willamette Water Supply Program

- Cost Management
- Safety/Risk Management
- Schedule: Complete on time

Willamette Water Supply Program Overview

TVWD and Hillsboro selected the Willamette River after a multi-year technical study and public input

- ✓ Lower cost – less impact on rates
- ✓ Excellent water quality
- ✓ Ownership
- ✓ Reliability
- ✓ Fewer environmental impacts



Willamette River flows north from Eugene to the Columbia River.

Willamette Water Supply Program Mission

Provide a cost-effective, reliable, and resilient water supply system by July 2026, that benefits current and future generations of the communities we serve and supports a vibrant local economy.



Willamette Water Supply System (WWSS) Overview

1. Willamette River intake, located in Wilsonville
2. New state-of-the-art water treatment plant
3. 30+ miles of large diameter transmission pipeline
4. Water storage tanks



New Seismic Guidelines and Standards

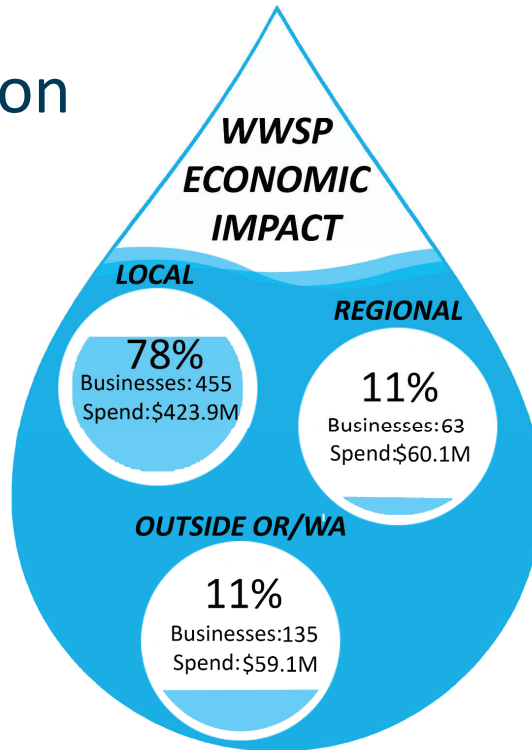
- Pipeline, water tanks and state-of-the-art water treatment plant strengthened at key locations
- Additional investment made at the locations identified as higher risk



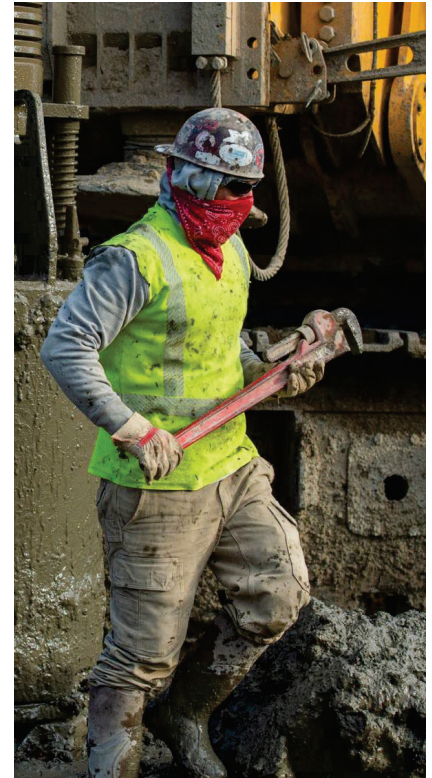
Economic Considerations

Business Utilization

- Notable Updates
 - Local spend down 6%
 - Regional spend increased 6%
 - Local and Regional spend over \$480 million or 89%



Data through Q4 2022



Partnership projects save money and reduce construction impacts



Kinsman Road Project
Partnership with Wilsonville & Oregon Department of Transportation



124th Avenue Partnership Project
Partnership with Washington County



South Hillsboro Area Pipeline Project
Coordinated with Newland



History of Cost Estimates and Baseline Budgets

2013 Long-term Supply Planning Study Willamette - Wilsonville estimate:
M&I = \$1.01B in 2020 dollars (\$1.24B escalated to 2026)

2016 Preliminary Design and Value Engineering Report: \$1.3B

Year	Baseline	Total Budget (\$B)	Management Reserve (\$M)	Notes
2016	1.1	1.17	90.7	Management Reserve estimated
2017	2.1	1.23	75.0	WTP moved, RWF predesign completed
2018	3.1	1.23	57.0	RWF construction phased, added Blake St.
2019	4.1	1.26	43.3	Program refinements, MPE_1.0
2020	5.1	1.31	39.4	WTP & PLW_2.0 refinements, added COB_1.0
2021	6.1	1.29	52.9	WWSS MC & Board actions to control cost
2022	7.0	1.62	78.9	Budget increase from extreme inflation
2023	8.1	1.62	58.8	Draws from MR due to higher bids

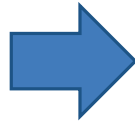
Recent Construction Bids Brought the Reality of Current Inflationary Conditions to Light

Reservoir and Related Pipeline

- Estimated cost: \$117M
- Bid price: \$143M

Water Treatment Plant

- Estimated cost: \$292M
- Bid price: \$427M



\$315 million increase for customers

Total project costs rise from \$1.3 billion to approximately \$1.6 billion

Revisiting Long-Term Supply Options Verified that WWSS Is Still the Best Solution

Alternative	Status Since 2013	Fatal Flaws
Northern Groundwater Supply	No studies, planning, investigations or investments have been made	<ul style="list-style-type: none"> • Uncertain implementation • Significant cost risk • Would not complete by 2026
Portland	Portland is implementing corrosion control and filtration	<ul style="list-style-type: none"> • Significantly higher cost • Lower level of seismic resiliency • No ownership of supply • Would not complete by 2026
Hagg Lake Dam Raise Project	U.S. Bureau of Reclamation will only improve dam safety and not capacity	<ul style="list-style-type: none"> • Would not provide needed capacity • Would not be complete by 2026

Seven Ways We Are Still Working to Control Costs



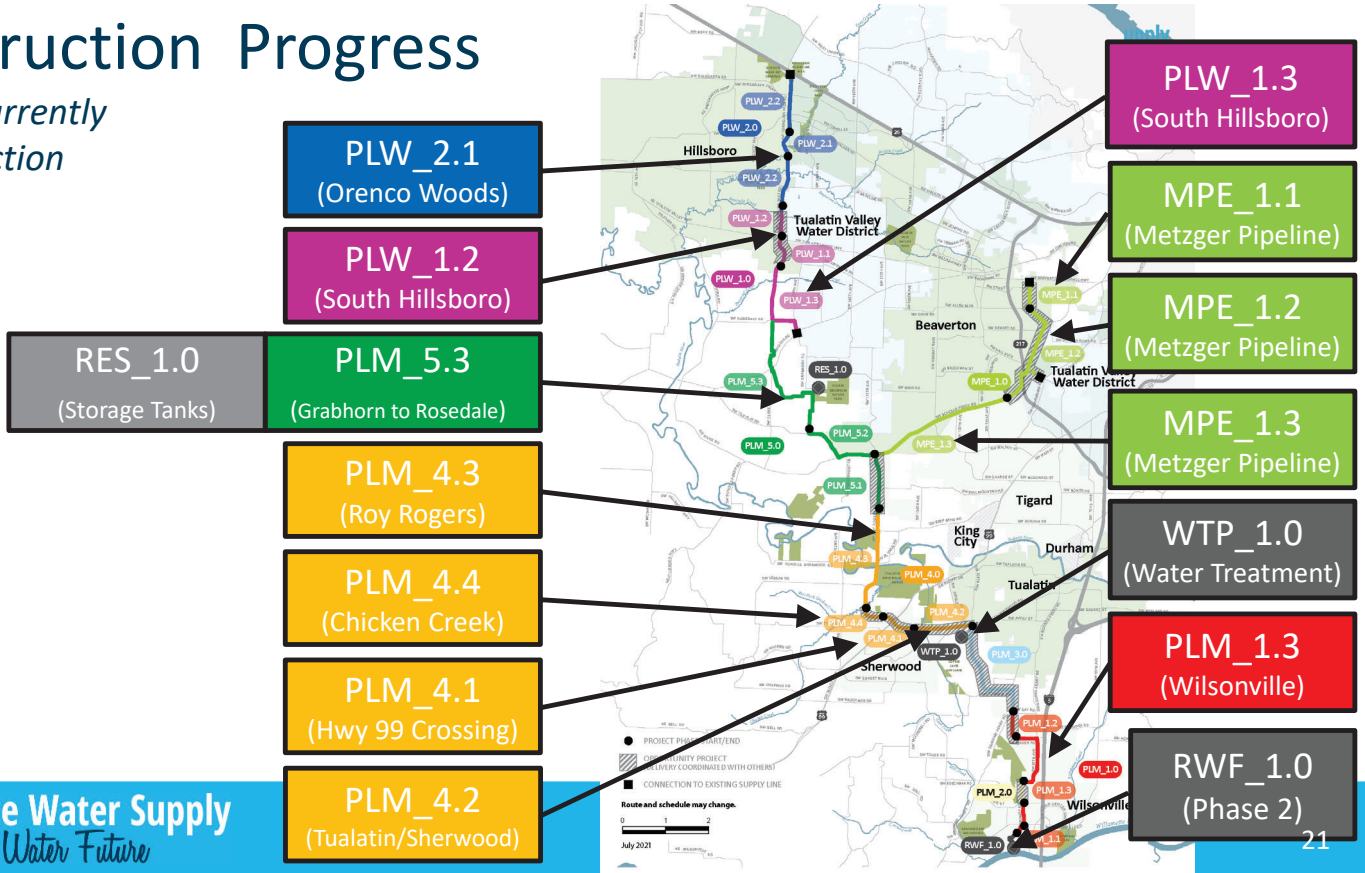
1. Cut more than \$50M in project costs
2. Maximize competition
3. Negotiate the best price and quality for services and goods
4. Make cost effective engineering design decisions
5. Proactively manage risks early
6. Partner on projects
7. Rigorously manage all aspects of the Program to stay on schedule

Construction Highlights



Construction Progress

Projects currently in construction



Willamette Water Supply
Our Reliable Water Future



Seismic improvements at the river intake

Willamette Water Supply
Our Reliable Water Future

Construction Photos – Raw Water Facilities

Lower Site: Work Complete



Construction Photos – Raw Water Facilities

Upper Site:
Electrical
Building
CMU wall
progress.
Backfilling
around
Transformer
slab.



Construction Photos – Pipeline in Wilsonville

66-inch pipe installation on 95th Avenue.



Construction Photos – Water Treatment Plant

WTP site looking south



Construction Photos – Pipeline in Sherwood

66" pipe
installation
looking west
near Tualatin-
Sherwood Rd.
and Baler Way



Construction Photos – Pipeline Around Cooper Mountain

66" waterline installation
with Staging Area #1 and
RES site in background





PAUL MATTHEWS

Chief Financial Officer

Manages the District's Financial Affairs

- Oversees the Financial Management Cycle
- Budget, Financial Planning and Analysis, Rate Setting
- Accounting and Auditing
- Debt and Investments
- Procurement

District Priorities

- Manage financial risks
- Maintain access to low-cost financing
- Drive business efficiency and accountability

How We Saved Customers Money

	Managed Operating Expenses	<ul style="list-style-type: none"> • Managed operating budgets to generate over \$12 million in savings during most recent biennium.
	Deferred Capital Project	<ul style="list-style-type: none"> • Delayed building pipelines and reservoir to better align with District's cashflow
	Partnered with Others	<ul style="list-style-type: none"> • Achieve economies of scale by partnering with other utilities and local governments
	Finding Other Resources	<ul style="list-style-type: none"> • Generated over \$6 million in interest earnings by changing WIFIA draw strategy • Approximately \$20 million in Federal grants

How We Saved Customers Money

Healthcare Costs

- District purchases high-deductible plan
- Self-insured for portion of deductible
- Wellness plan at TVWD incentivizes effective use of healthcare spending
- 4.5% decrease in healthcare premiums from District's insurer

WIFIA Draw

- District's interest rate from WIFIA 1.35%
- Current investment rates generate over \$6 million in earnings to offset expenses

MAJOR RATE DRIVERS

How your Money Is Used



Construction of the additional water supply

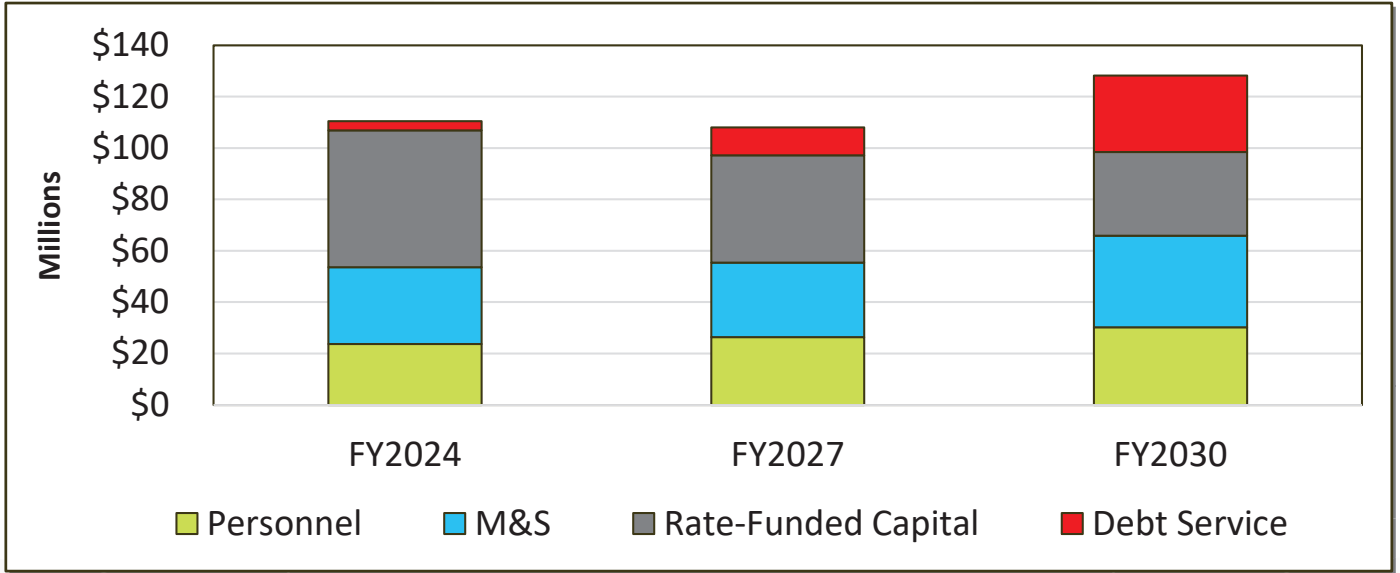


Maintenance and operations of the water system

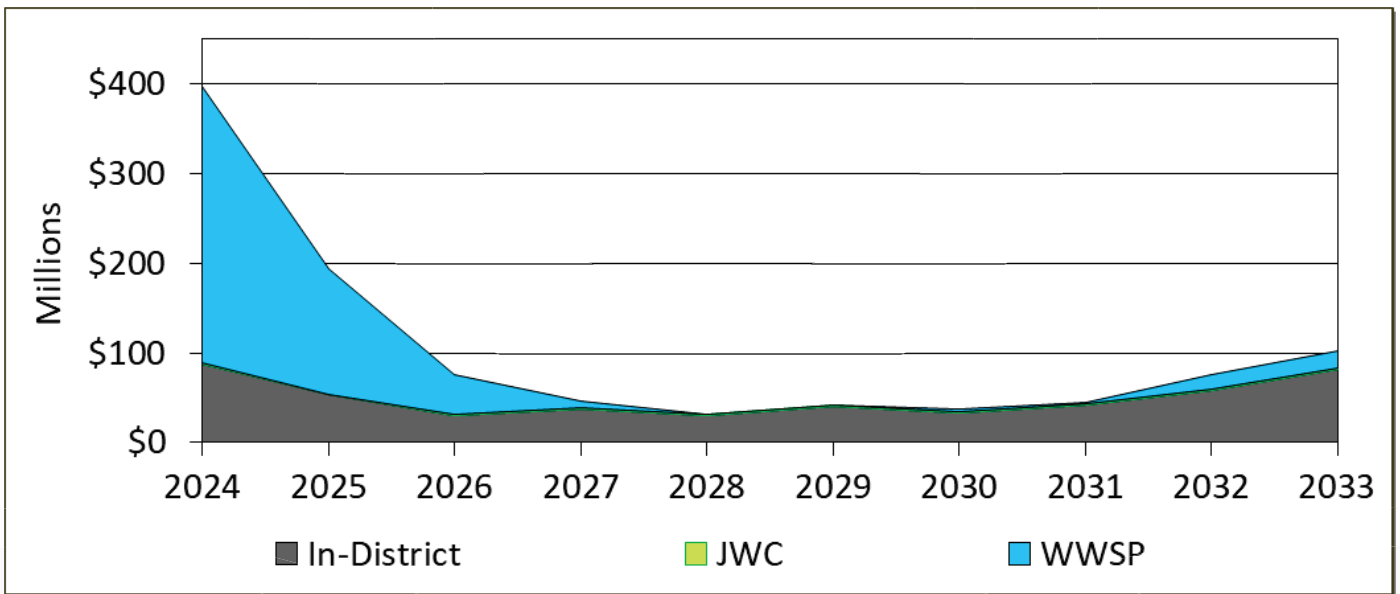


Purchased Water

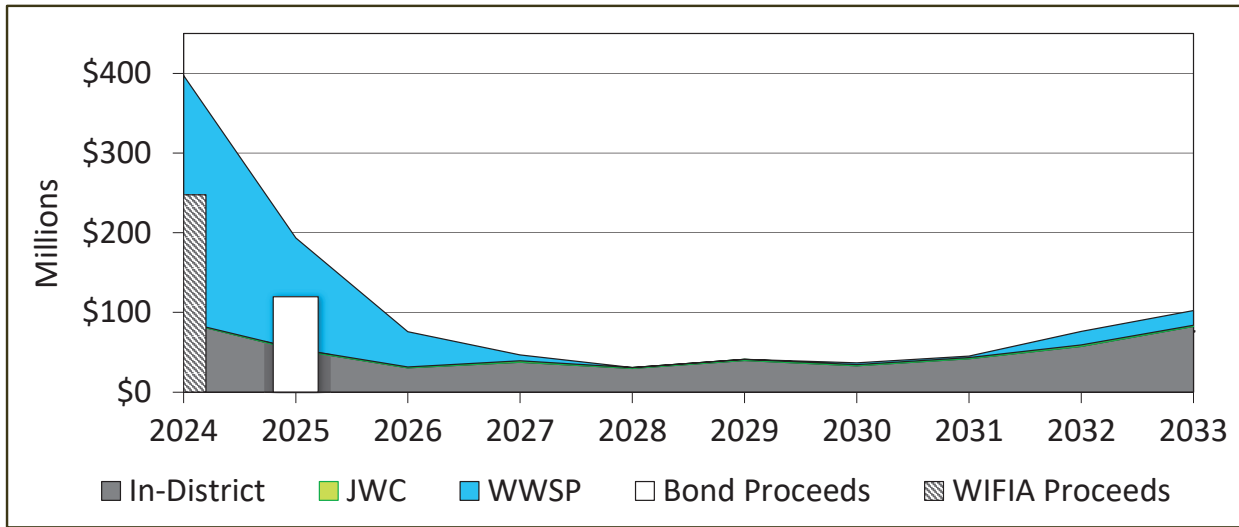
NUMBER IN CONTEXT



NEAR-TERM INFRASTRUCTURE INVESTMENTS



PLANNED DEBT FINANCING BY FISCAL YEAR

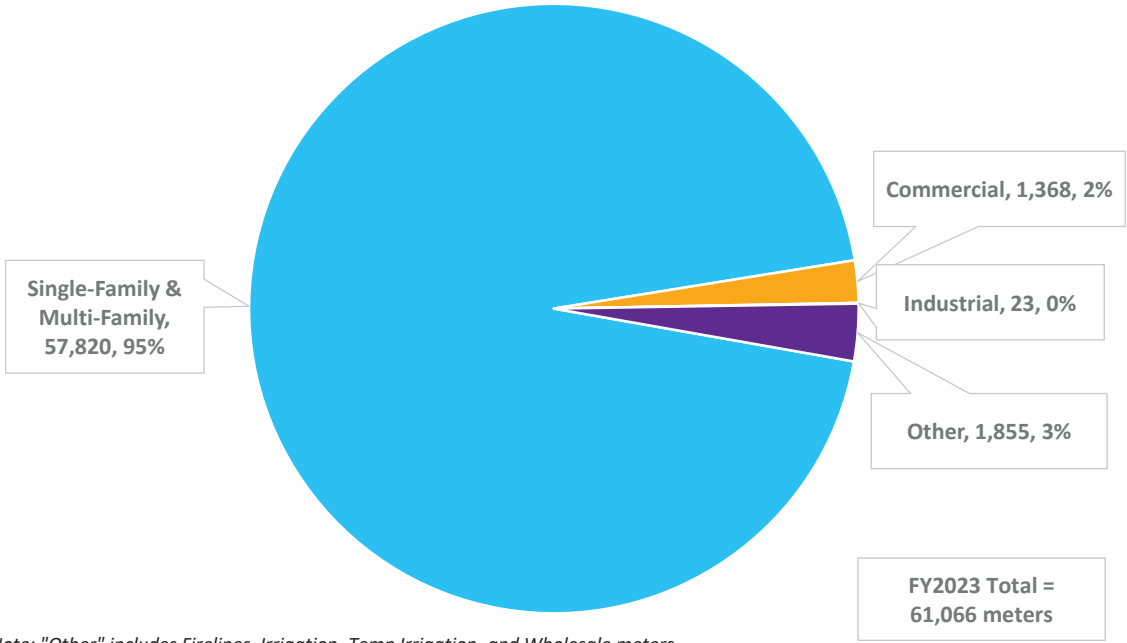


	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Totals
WIFIA	\$144.1	-	-	-	-	-	-	-	-	-	\$144.1
Bonds	-	119.8	-	-	-	-	-	-	-	-	119.8
Totals	\$144.1	\$119.8	-	-	-	-	-	-	-	-	\$263.9

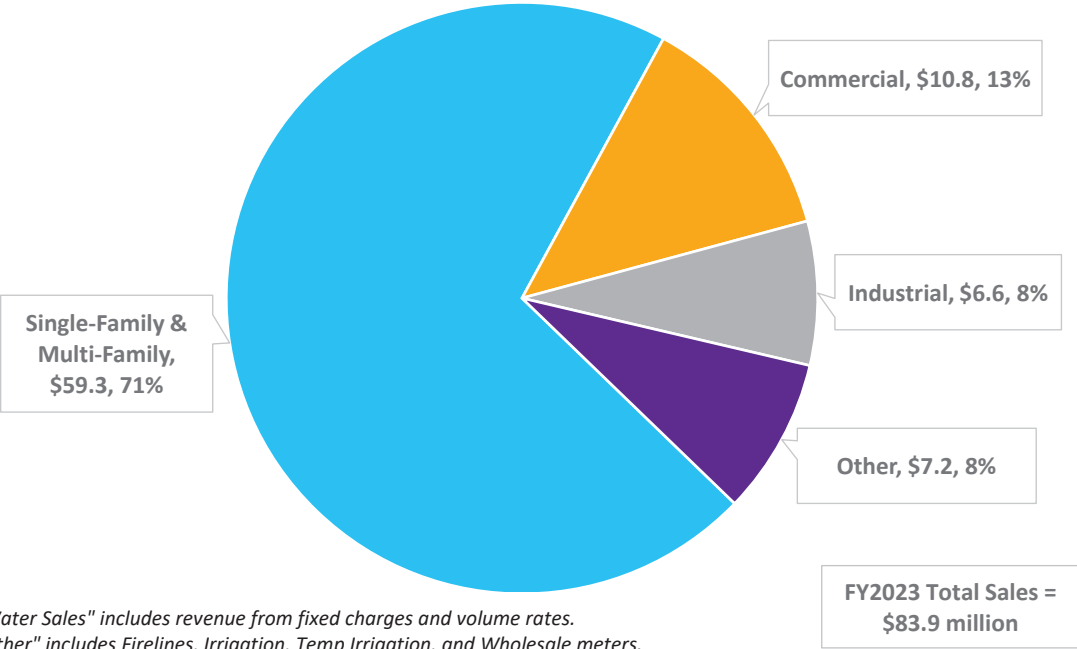
Are all customers, including corporations, paying their fair share?



FY2023 Meters by Customer Class



FY2023 Water Sales by Customer Class (\$ in millions)



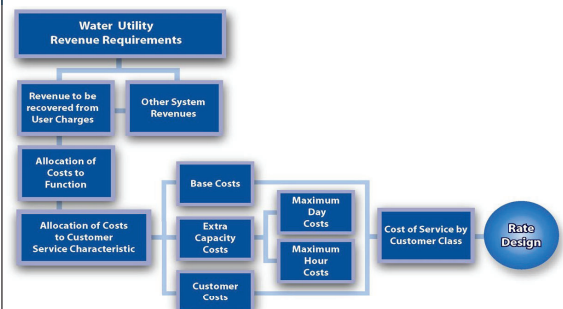
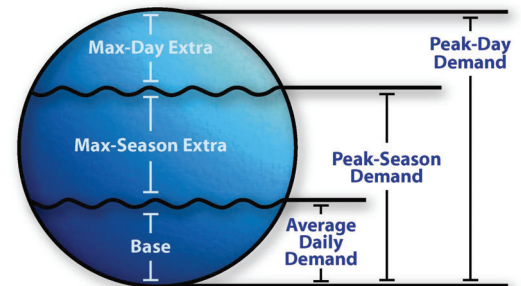
EXAMPLE OF INDUSTRIAL CUSTOMER IMPACT

Industrial Customer Meter			
8-Inch Meter	Current	Nov 2023	Nov 2024
Fixed Charge	\$497	\$606	\$712
Volume Charge	\$199,837	\$243,801	\$286,467
Total	\$200,334	\$244,407	\$287,178
Monthly Increase		\$44,073	\$42,771

Cost-of-Service Basis for Setting Water Rates

Guiding Principles

- Industry-standard approach to ensure customers pay in proportion to the cost imposed on the system
- Avoids subsidies among classes of customers
- Ensures new customers pay their fair share



Updates to Other Fees and Charges

Highlights of Changes

- Adjusted various fees to offset inflationary increases in costs
- Proposed new fee to replace lost bulk water placard
- Proposed new meter box installation charge for traffic-rated meter boxes
- Eliminated practice of lending meter keys and related deposits
- Eliminated the rebate for subdivisions where the District installs services before other utilities
- Added charge when developer requests multiple site visits for a meter installation
- Established flat meter fees for meters larger than 2-inches
- Updated various footnotes and language to increase clarity

Meter Install Fees for New Connections

Meter Installs by Size	Current	Proposed
5/8"	\$315	\$360
3/4"	\$335	\$385
1"	\$395	\$450
1-1/2"	\$585	\$670
2"	\$715	\$820
3"	\$5,000	\$5,725
4"	\$6,500	\$7,445
6"	\$10,000	\$11,455
8"	\$12,000	\$13,745
10"	\$20,000	\$22,910

Service Install and Other Fees for New Connections

Service Installs by Meter Size	Current	Proposed
5/8"	\$2,405	\$2,755
3/4"	\$2,405	\$2,755
1"	\$2,405	\$2,755
1-1/2"	\$3,000	\$3,435
2"	\$3,000	\$3,435
New fees for Meter & Service Installs		
Return Visits	–	\$140
Traffic-rated Meter Box (1" and below)*	–	\$155
Traffic-rated Meter Box (1-1/2" and 2")*	–	\$180

*Note: Additional fee for traffic-rated meter box. Standard box included in standard meter fee.

Plan Review Fees for New Subdivisions

Plan Review Fees	Current	Proposed
Residential subdivision 1-10 lots	\$320	\$435
Residential subdivision 11-50 lots	\$670	\$910
Residential subdivision 51-100 lots	\$840	\$1,140
Residential subdivision more than 100 lots	\$980	\$1,330
Commercial development, service line smaller than 2", and no vault	\$530	\$720
Commercial development, service line 2" or larger, with vault(s)	\$1,170	\$1,585

Inspection Fees	Current	Proposed
Residential subdivision 1-10 lots	\$2,330	\$3,160
Residential subdivision 11-50 lots	\$3,740	\$5,075
Residential subdivision 51-100 lots	\$4,910	\$6,660
Residential subdivision more than 100 lots	\$7,730	\$10,485
Commercial development, service line smaller than 2", and no vault	\$470	\$640
Commercial development, service line 2" or larger, with vault(s)	\$5,190	\$7,040

Miscellaneous Fees	Current	Proposed
Plan Resubmittal Fee	\$120	\$165
Performance Bond Admin Fee	\$360	\$490
Additional Sampling Fee	\$390	\$530
Reinspection Fee	\$150	\$205

Some of my neighbors can't afford these investments. What are you doing to help them?



RATE ADVISORY COMMITTEE (RAC) ASSIGNMENT

Issue 1. Affordability for financially vulnerable TVWD customers

- Is there a need for a more reliable and permanent Customer Assistance Program in addition to emergency assistance?
- How should the program be funded?
- What eligibility qualifications are appropriate?
- How should the program be implemented?

Issue 2. Rate structure adjustments to reduce revenue volatility (fixed and volume charges)

- What impacts on the customer experience should be considered as the Board considers rate structure changes that?

CONVENING THE 2022 – 2023 RAC

RAC members represent diverse backgrounds and expertise, multiple customer classifications and district-wide geographic coverage.

RAC Members

Allie Syes	June Boone
Carlos Romo	Kyle Walker
Chai Saecheo	Lisa Montesana
Chris Brown	Long Tran
Daryl Manullang	Madi Hyde
Deanna Palm	Samantha Rico
*Erin Walsh	Steve Marks
Jessie Dhillon	Todd Speight
	*Zach Lindahl

**Members transitioned off the RAC*

1 Why Now 2 Affordability 3 Learn More 4 Comment Card

tvwd.org/2022RAC

Web Links

Info About Meeting #1: October 18, 2022, Return to RAC

CUSTOMER ASSISTANCE PROGRAM RECOMMENDATION

The RAC unanimously recommended the proposed Customer Assistance Program and keeping the District's current Emergency Program.

Who can qualify?

Single-family residential customers who qualify for the federal Low Income Home Energy Assistance Program (LIHEAP).

How much assistance is available?

20% discount to the customer's water bill, to be managed by the Board in the future to maintain the program objectives.

How is the Customer Assistance Program funded?

From all customers recovered proportionately from both fixed and volume charges

Proposed Rate Adjustments



PROPOSED FIXED MONTHLY CHARGES

Meter Size	Current	Proposed	
		Nov 2023	Nov 2024
5/8 Inch	\$21.25	\$25.93	\$30.47
3/4 Inch	23.41	28.56	33.56
1 Inch	28.85	35.20	41.36
1.5 Inch	38.77	47.30	55.58
2 Inch	57.18	69.76	81.97
3 Inch	159.22	194.25	228.24
4 Inch	213.34	260.27	305.82
6 Inch	343.82	419.46	492.87

PROPOSED VOLUME RATES (\$/CCF)

Volumetric Rates (\$/CCF)	Current	Proposed	
		Nov 2023	Nov 2024
Block 1	\$7.03	\$8.58	\$10.08
Block 2	\$10.02	\$12.22	\$14.36

¹ One CCF is 100 cubic feet of water or about 748 gallons.

² Single-Family Residential Class: Block 1 = Water use up to 28 CCF every two months.
 Block 2 = All consumption over 28 CCF every two months.

³ All other classes: Block 1 = Water use up to 140% of 12-month moving avg.
 Block 2 = All consumption exceeding the Block 1 threshold.

CUSTOMER IMPACT (TYPICAL CUSTOMER USING 7 CCF¹ PER MONTH)

Typical Single-Family Residential Bill			
5/8-Inch Meter	Current	Nov 2023	Nov 2024
Fixed Charge	\$21.25	\$25.93	\$30.47
Volume Charge	\$49.21	\$60.06	\$70.56
Total	\$70.46	\$85.99	\$101.03
Monthly Increase		\$15.53	\$15.04

¹ One CCF is 100 cubic feet of water or about 748 gallons. Typical customer at TVWD uses 7 CCF per month.

CUSTOMER IMPACT (ABOVE AVERAGE CUSTOMER USING 12 CCF¹ PER MONTH)

Above Average Single-Family Residential Bill			
5/8-Inch Meter	Current	Nov 2023	Nov 2024
Fixed Charge	\$21.25	\$25.93	\$30.47
Volume Charge	\$84.36	\$102.96	\$120.96
Total	\$105.61	\$128.89	\$151.43
Monthly Increase		\$23.28	\$22.54

¹One CCF is 100 cubic feet of water or about 748 gallons.

CUSTOMER IMPACT (HIGH-USE CUSTOMER USING 28 CCF¹ PER MONTH)

High-Use Single-Family Residential Bill			
5/8-Inch Meter	Current	Nov 2023	Nov 2024
Fixed Charge	\$21.25	\$25.93	\$30.47
Volume Charge	\$238.70	\$291.20	\$342.16
Total	\$259.95	\$317.13	\$372.63
Monthly Increase		\$57.18	\$55.50

¹One CCF is 100 cubic feet of water or about 748 gallons.

Summary



Concerns of Our Customers

- How will the community benefit from the current investments in the Willamette?
- Are you managing costs responsibly?
- Are all customers, including corporations, paying their fair share?
- Some of my neighbors can't afford these investments. What are you doing to help them?

Management's Recommendations

Proposed Next Steps

- Open public hearing for tonight
- Continue to receive and consider public comment through 4:00 pm August 24, 2023
- Consider adopting Resolution 14-23 at your September 20, 2023 regular meeting



TUALATIN VALLEY
WATER DISTRICT

ORDINANCE 01-23, AMENDMENT TO TVWD WATER LOSS ADJUSTMENT POLICY



Board Regular Meeting

August 16, 2023



TUALATIN VALLEY
WATER DISTRICT

CHIEF EXECUTIVE OFFICER AND MANAGEMENT STAFF REPORT

Tom Hickmann

August 16, 2023

RATE OPEN HOUSE SESSION

TVWD's final rate open house session will be held virtually noon, August 17. Pre-registration is not required. You can find the link at:

www.tvwd.org/talkingwater.

GFOA AWARD

Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to Tualatin Valley Water District for its annual comprehensive financial report for the fiscal year ended June 30, 2022.

The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

DEPARTMENT REPORT

Clark Balfour, General Counsel, will present the department report this evening.



TUALATIN VALLEY
WATER DISTRICT

LEGAL DEPARTMENT REPORT



Clark Balfour, General Counsel

August 16, 2023

LEGISLATIVE REVIEW

- Follow up to Bills Discussed in April
- Items of Particular Interest to TVWD
- Comprehensive Review from SDAO in September



BILLS DISCUSSED EARLIER

- HB 2647 Harmful Algal Blooms
- HB 2805 Public Meetings/Handy Decision
- HB 2984 SDC's Upon Conversion of Commercial to Residential
- HB 3097 In Conduit Hydro
- HB 3125 LIHWA Rate Payer Assistance Fund
- SB 635 County Right of Way Fees
- SB 848 Designer Immunity

ADDITIONAL BILLS OF INTEREST

- HB 2296 Retiree Workback
- HB 2295 Veterans Preference in Contracting
- HB 2806 Exec. Session for Cyber Security/facilities/people
- HB 3414 UGB Expansion/Waiver of Standards
- SB 417 Public Records Fees
- HB 2050 Donation of Unused Sick Leave
- HB 2757 Monthly charge for 9-8-8 System

REFERRED MATTERS

- November 2024
- HB 2004 Ranked Choice Voting
- SJR 34 Compensation Commission
- HJR 16 Impeachment Procedures

QUESTIONS?

CONSENT AGENDA

- A. Approve the July 19, 2023, regular meeting minutes.
- B. Approve the August 1, 2023, work session meeting minutes.
- C. Approve the August 1, 2023, special meeting minutes



TUALATIN VALLEY
WATER DISTRICT

BOARD NAMING POLICY FOR BUILDINGS, SITES AND AREAS

Kylie Bayer

August 16, 2023



Report of Meetings Attended

Commissioner Doane

Date	Meeting or Function	Purpose	\$	Claimed
8/16	Regular Meeting		50	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
8/1	Work Session		50	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
8/2	Talking Water		50	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
8/5	Open House		50	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
7/25	ASDSO	Risk of Dams	50	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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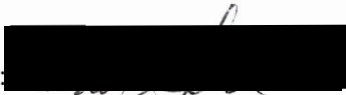
OK to pay \$250.00 to CEAF -SK

Date: 16 August 2023

Requested by: Jim Doane

Commissioner

Date: 8/16/23

Approved by: 

President

ORS 198.190, "A member of the governing body of a district may receive, not to exceed \$50.00 for each day or portion thereof as compensation for services performed as a member of the governing body. Such compensation shall not be deemed lucrative. The governing body may provide for reimbursement of a member for actual and reasonable traveling and other expenses necessarily incurred by a member in performing official duties." Please note that in accordance with ORS 294.331 (3), members of the budget committee shall receive no compensation for their services as members of such committee.

In accordance with Board Policies, an amount equal to the unclaimed reimbursements for meetings will be transferred to the District's Customer Emergency Assistance Fund.



Report of Meetings Attended

Commissioner Jim Duggan

Date	Meeting or Function	Purpose	\$	Claimed
8/01/2023	TVWD Special Mtg. & Updates	Leak Adjust. & WWSS	50	x Yes <input type="checkbox"/> No
8/02/2023	Talkin' Water: Rates	Virtual Open House	50	x Yes <input type="checkbox"/> No
8/03/2023	WWSS Board Mtg. & Exec. Sess.	Regular Bi-Monthly Mtg.	50	x Yes <input type="checkbox"/> No
8/16/2023	TVWD Board Meeting	Regular Monthly Mtg.	50	x Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

OK to pay \$200.00-SK

Date: 8/16/2023

Requested by: James J. Duggan

Commissioner

Date: 8/16/23

Approved by: 

President

ORS 198.190, "A member of the governing body of a district may receive, not to exceed \$50.00 for each day or portion thereof as compensation for services performed as a member of the governing body. Such compensation shall not be deemed lucrative. The governing body may provide for reimbursement of a member for actual and reasonable traveling and other expenses necessarily incurred by a member in performing official duties." *Please note that in accordance with ORS 294.331 (3), members of the budget committee shall receive no compensation for their services as members of such committee.*

In accordance with Board Policies, an amount equal to the unclaimed reimbursements for meetings will be transferred to the District's Customer Emergency Assistance Fund.



Report of Meetings Attended

Commissioner Fisher

Date	Meeting or Function	Purpose	\$	Claimed
8/1	Special Board Meeting		50	<input type="checkbox"/> Yes <input type="checkbox"/> No
8/2	Talking Water -Rates	Hear from public about proposed rate increase	50	<input type="checkbox"/> Yes <input type="checkbox"/> No
8/8	Meet with Tom	Board Agenda planning	50	<input type="checkbox"/> Yes <input type="checkbox"/> No
8/10	WEA Gov. Relations & Land Use meeting	Discuss UGB issues important to Sherwood and Region.	50	<input type="checkbox"/> Yes <input type="checkbox"/> No
8/16	Regular Board Meeting		50	<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

OK to pay \$250.00 to CEAF -SK

Date: 8/16/23

Requested by: Carl Fisher

Commissioner

Date: 8/16/23

Approved by:



President

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Report of Meetings Attended

Commissioner Lisac

Date	Meeting or Function	Purpose	\$	Claimed
8/1/2023	TVWD Board Special Meeting	First reading for leak adjustment policy change (ordinance 01-23)	50	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8/1/2023	TVWD Board Work Session	Willamette Water System Supply update	0	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8/2/2023	Talkin' Water – Rates Virtual Open House 1	Public presentation on upcoming rate increases, including Q&A	50	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8/16/2023	TVWD Board Meeting	August meeting	50	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

OK to pay \$200.00 -SK

Date: 8/16/2023

Requested by: Elliot Lisac

Commissioner

Date: 8/16/23

Approved by:

President

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Report of Meetings Attended

Commissioner Todd Sanders

Date	Meeting or Function	Purpose	\$	Claimed
6/22/23	JWC Exec Committee Meeting	Executive Committee Meeting	50	X Yes No
6/23	Meeting with Pam Treece, Washington County Commissioner	Talk about CWS/TVWD and customer assistance	50	x Yes <input type="checkbox"/> No
6/26	Meet with Tom Hickman	Legislative update	50	X Yes No
6/28	TVWD headquarters	Signing paperwork	50	x Yes <input type="checkbox"/> No
7/11	Agenda Planning Meeting	Set agenda for monthly meeting	50	XYes No
7/17	Phone calls with Commissioners about VP position	Talk to Comm. Lisac and Comm. Fisher about Board VP position	50	x Yes <input type="checkbox"/> No
7/19	Monthly Board Meeting	Monthly Board meeting	50	x Yes <input type="checkbox"/> No
7/21	Phone call with WSWD Board Chair	Discuss possible Boards Meeting in fall	50	x Yes <input type="checkbox"/> No
7/24	Meeting with Beaverton Mayor	Talk about customer assistance	50	x Yes <input type="checkbox"/> No
7/25	Meet with Tom Hickman	Update on Beaverton Discussion	50	X Yes <input type="checkbox"/> No
7/28	Meet with SDAO Consultant	Discuss needs for finding a list of consultants	50	X Yes <input type="checkbox"/> No
8/1	Monthly Work session	August work session	50	X Yes <input type="checkbox"/> No
1/0	Meeting with Tom Hickman	Discuss Intergovernmental relations	50	X Yes <input type="checkbox"/> No
8/12	Phone call with WSWD Board President	Planning meeting with SDAO consultant	50	X Yes <input type="checkbox"/> No
8/14	Meeting with SDAO consultant	Discuss list of consultants request	50	X Yes <input type="checkbox"/> No

8/15	Phone call with Tom Hickman	Discuss Intergovernmental relationships	50	X Yes <input type="checkbox"/> No
8/16	Monthly Board Meeting	Monthly meeting	50	X Yes <input type="checkbox"/> No

OK to pay \$850.00 -SK

Date: 08/1/2023 Requested by: Todd Sanders
Commissioner

Date: 16 Aug 2023 Approved by: 
President Secretary

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