



TUALATIN VALLEY
WATER DISTRICT

Board Meeting Minutes

June 21, 2023

REGULAR SESSION – 6:00 PM

CALL TO ORDER

Commissioners Present: Jim Doane, PE; Jim Duggan, PE; Carl Fisher; Elliot Lisac, Todd Sanders

Staff Present: Tom Hickmann, Chief Executive Officer; Clark Balfour, General Counsel; Paul Matthews, Chief Financial Officer; Pete Boone, PE, Chief Operating Officer; Dave Kraska, PE, Water Supply Program Director; Andrew Carlstrom, Customer Service Manager; Andrea Watson, Communications and Public Affairs Supervisor; Tim Boylan, IT Services Director and Sam Kaufmann, District Recorder.

REPORTS BY THE CHIEF EXECUTIVE OFFICER AND MANAGEMENT STAFF

Peter Boone presented recommendations for the Dick Schmidt memorial.

Commissioner Doane preferred the sign to be installed at the 209th fluoride facility. Commissioners Doane and Duggan were in favor of naming the facility “Dick Schmidt water facility”. Commissioner Duggan asked staff to ask Donna Schmidt for her input.

Sam Kaufmann presented revised options for both in-person and remote Board meetings. The Board agreed to return to in-person meetings, starting July 19, 2023.

Tom Hickman informed the Board that State legislature did not award a potential funding package for the Willamette Water Supply Program.

COMMISSIONER COMMUNICATIONS

A. Reports of meetings attended.

Commissioners described and submitted a list of recently attended meetings (see attached forms).

B. Topics to be raised by the Commissioners.

Commissioner Sanders updated the Board on the West Slope Water District (WSWD) and TVWD merger and noted this merger was initiated by the WSWD board.

Motion was made by Doane, seconded by Fisher, to begin discussions with WSWD to provide service for delivery of water and begin discussions of a merger. The motion passed unanimously with Doane, Duggan, Fisher, Lisac and Sanders voting in favor.

Commissioner Sanders mentioned the Board will be reviewing committee appointments at the July 2023 regular meeting and noted 2023-2024 will be his last year as Board President due to committee term limits.

1. PUBLIC HEARING

- A. Consider adopting Resolution 08-23, a Resolution adopting the budget and making appropriations for the Tualatin Valley Water District for the 2023-25 biennium. Staff Report – Paul Matthews

Commissioner Sanders opened the public hearing at 7:26 p.m. and called for public comment. There was none. Commissioner Sanders closed the public hearing at 7:27 p.m.

Motion was made by Doane, seconded by Lisac to adopt Resolution 08-23, a resolution adopting the budget and making appropriations for the Tualatin Valley Water District for the 2023-25 biennium. The motion passed unanimously with Doane, Duggan, Fisher, Lisac and Sanders voting in favor.

2. CONSENT AGENDA

- A. Approve the May 17, 2023, regular meeting minutes.
- B. Approve the June 6, 2023 work session meeting minutes.
- C. Approve the May 31, 2023 Budget Committee meeting minutes.
- D. Authorize the Board President to sign the certification of election results for the May 16, 2023 Special District Election.

Motion was made by Duggan, seconded by Fisher, to approve the Consent Agenda as presented. The motion passed unanimously with Doane, Duggan, Fisher, Lisac and Sanders voting in favor.

3. BUSINESS AGENDA

- A. Financial Plan and Rate Process update. *Staff Report – Paul Matthews*

Paul Matthews presented his staff report on the financial plan.

Commissioners Lisac and Sanders preferred option 1.

Paul Matthews presented his update on the rate process.

ADJOURNMENT

There being no further business, President Sanders adjourned the meeting at 7:58 p.m.

Todd Sanders, President

Jim Doane, Secretary



RATE OPEN HOUSE SESSIONS

TVWD's August virtual forum sessions will be held noon, August 2 and 17, and focus on water rate increases. Pre-registration is not required. You can find the link at: www.tvwd.org/talkingwater.

In addition to the aforementioned virtual open house rate sessions, an in-person open house is scheduled for Saturday, August 5, 9:00am, at TVWD headquarters.

1 | CEO Announcements



1

OPEN VISIT

Next week, TVWD's Customer Information System vendor, Open International, will be onsite to meet with TVWD and CWS to discuss the past year's successes, current challenges, and next steps. One of the goals is to ensure that TVWD and CWS are able to fully utilize Open Smartflex capabilities.

2 | CEO Announcements



2

SEPTEMBER WORK SESSION

Due to the close proximity of the Labor Day holiday, staff recommend canceling the September 5th work session.

3 | CEO Announcements



3


DEPARTMENT REPORT

Dave Kraska, WWSP Program Director, will present the department report this evening.

4 | CEO and Management Staff Report



4



Willamette Water Supply Program
Department Report
 TVWD Board Meeting
 July 19, 2023

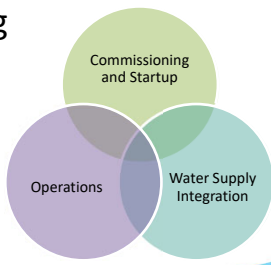
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Key Accomplishments & Focus Areas

- **Progressing procurements**
 - Executed FY 2024 Annual Work Plan for Program and Construction Management with Stantec
- **Continued operations planning workshops**
- **Held water supply integration communications workshops**
- **Project Highlights**
 - Completed Wilsonville Road tunnel – PLM_1.3
 - Passed pressure tests and completed disinfection on 48” pipe on PLW_1.2 and on MPE_1.1
- **Coordinating projects delivery with partners, agencies, and developers**
- **Constructing projects**

| | |
|------------|--|
| Pipelines | PLM_1.3, 4.1, 4.2, 4.3, 4.4, 5.3 PLW_1.2, 1.3, 2.1 MPE/COB_1.1, 1.2, 1.3 |
| Facilities | WTP_1.0; RWF_1.0; RES_1.0 |

- **Progressing planning**



Excludes IGAs/MOUs, ROW, and Permits

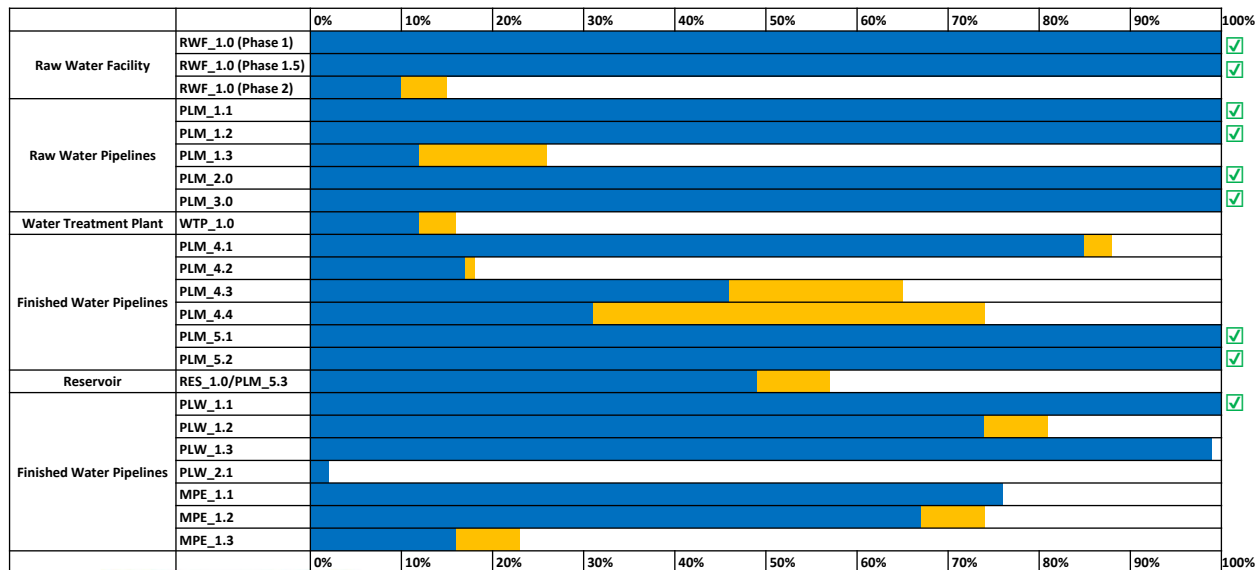
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Other High Priority WWSP Activities

- Evaluating FY 2023 spend versus the original plan
- Operations planning including governance and decision making
- Staffing planning including potential transitions for WWSP staff

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In-depth Construction Updates at August Work Session



Completed This Period
Previously Completed

Estimate is an opinion based on (1) actual costs paid, (2) pay applications in development, and (3) field staff observations. Refer to published reports for fully-vetted information.

8

QUESTIONS?

Willamette Water Supply
Our Reliable Water

9

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CONSENT AGENDA

- A. Approve the June 21, 2023, regular meeting minutes.
- B. Consider adopting Resolution 09-23 - A Resolution repealing COVID related resolutions 08-20 and 09-21.
- C. Consider adopting Resolution 10-23 - A Resolution of the Local Contract Review Board repealing COVID related resolution 07-20.

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2023-2025 Financial Plan

Board Regular Meeting

July 19, 2023

Paul L. Matthews
Chief Financial Officer

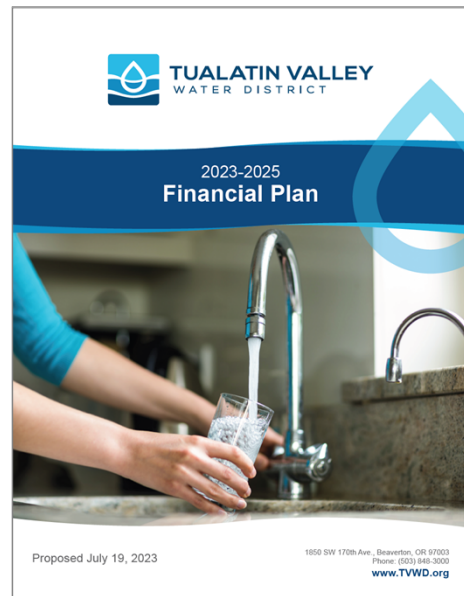


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Overview

Tonight's Discussion

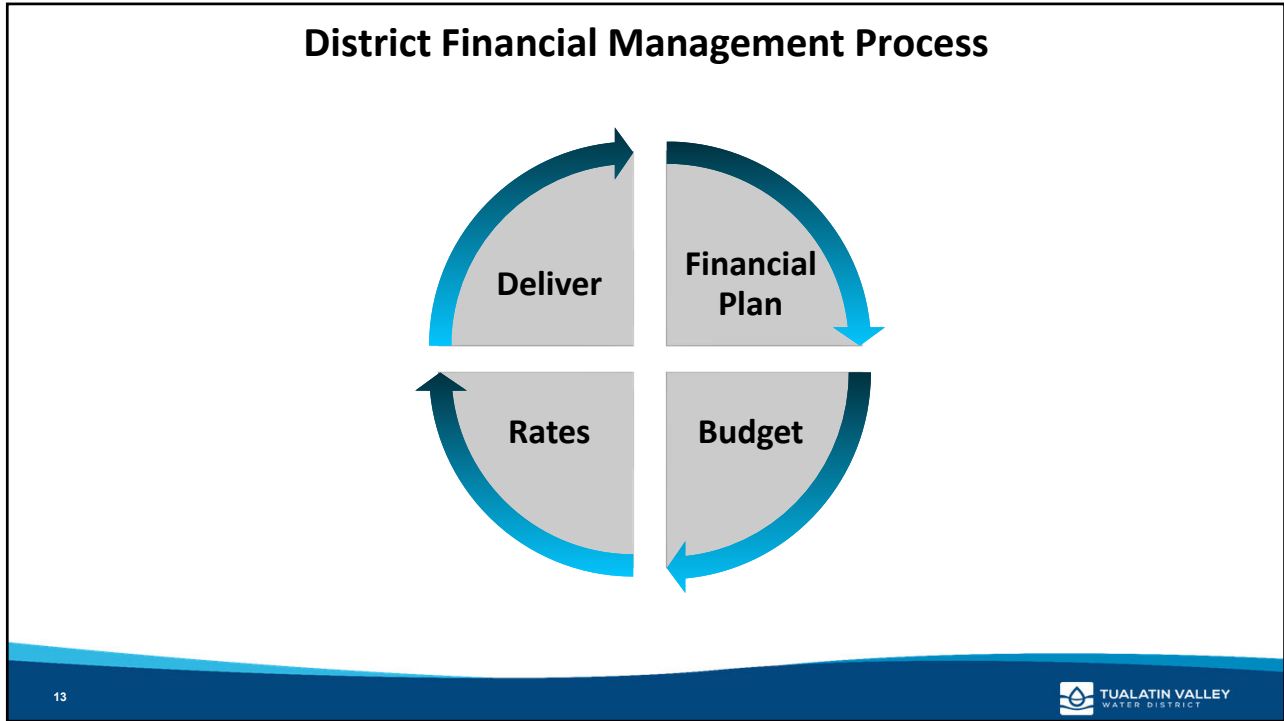
- Update on Financial Performance
- Proposed Financial Plan
 - Key Assumptions
 - Key Results
- Staff Recommendation




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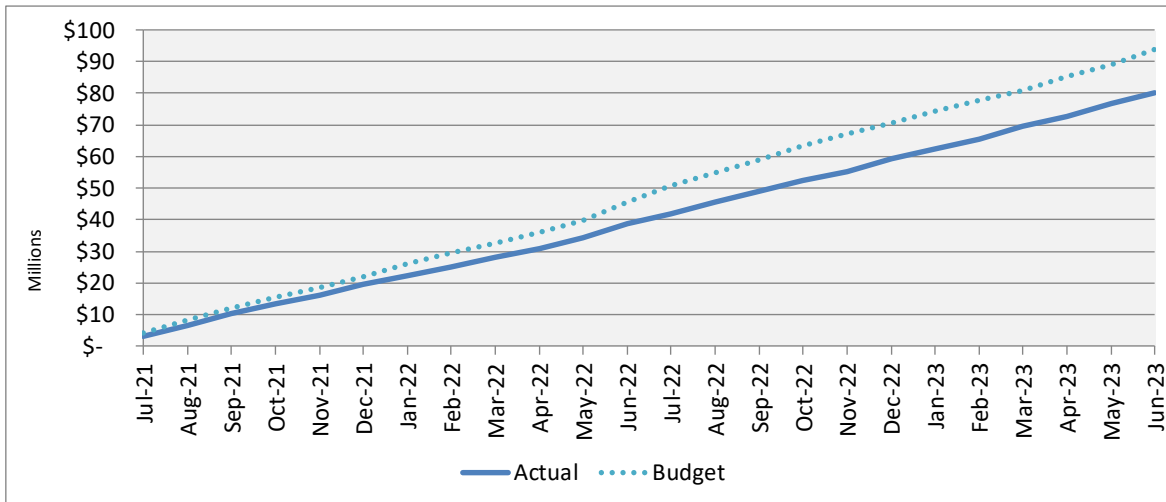
Update on Financial Performance

Paul L. Matthews
Chief Financial Officer



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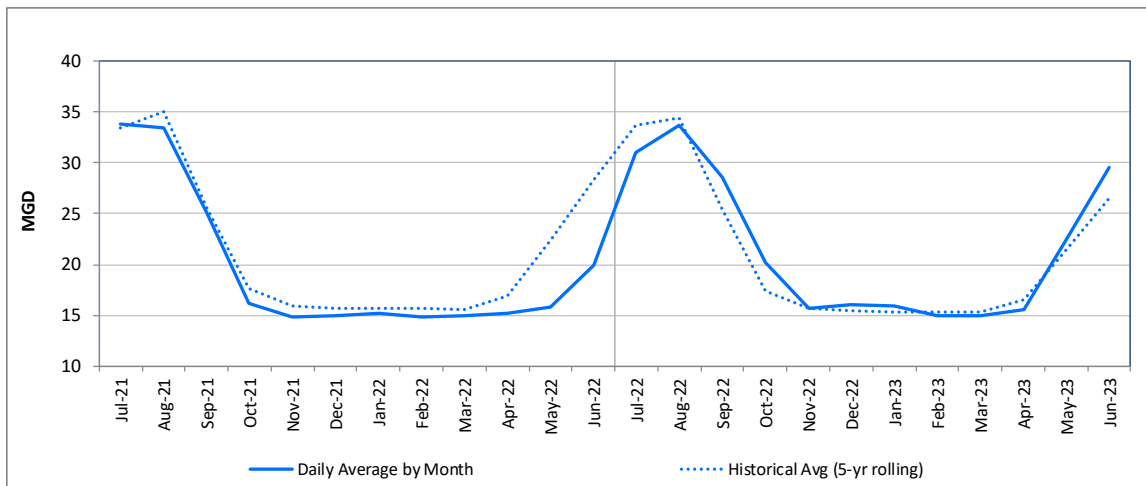
Cumulative Operating Expenditures



Note: These graphs are based on unaudited estimates.

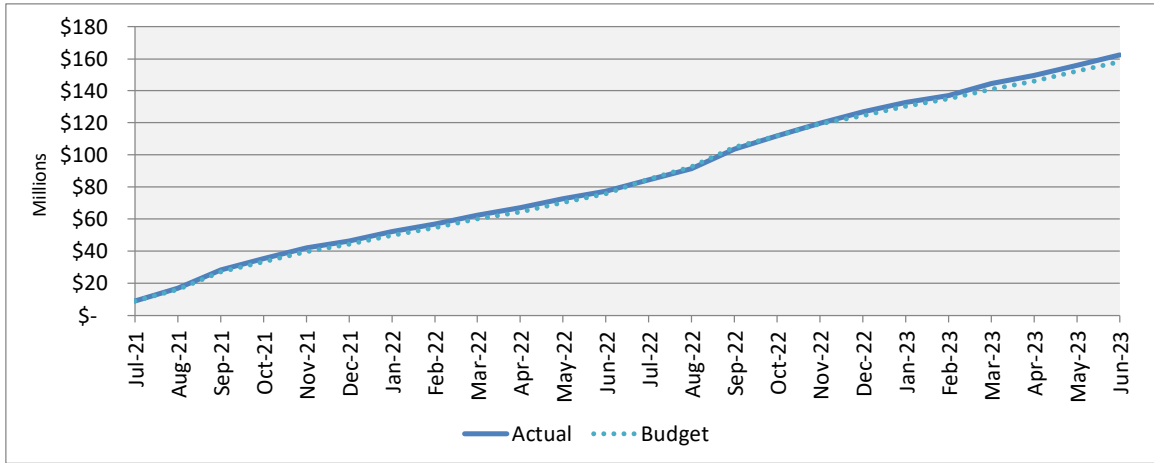
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Interesting Trends in Water Deliveries



16

Favorable Variance in Water Sales (Now Excludes Accrual Adjustments)

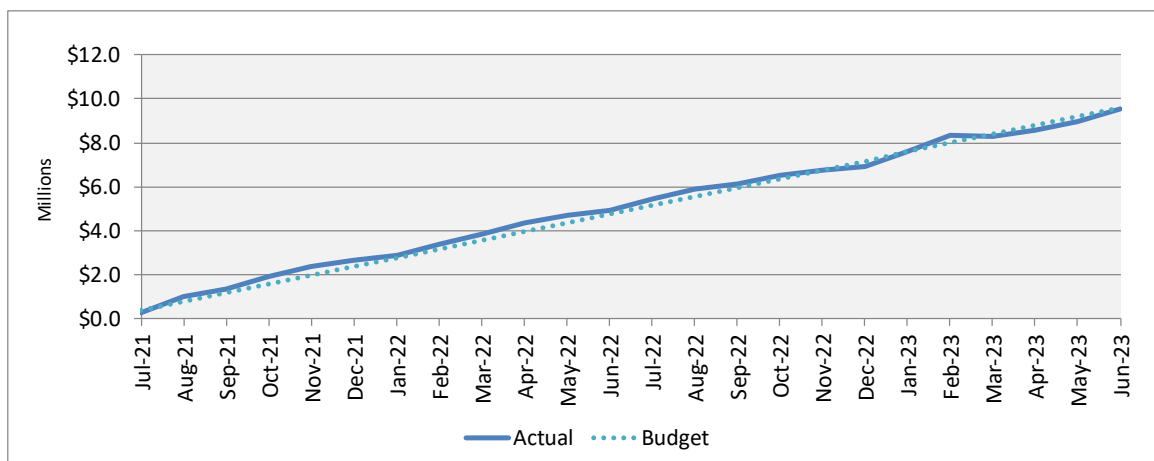


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System Development Charges Tracking to Budget

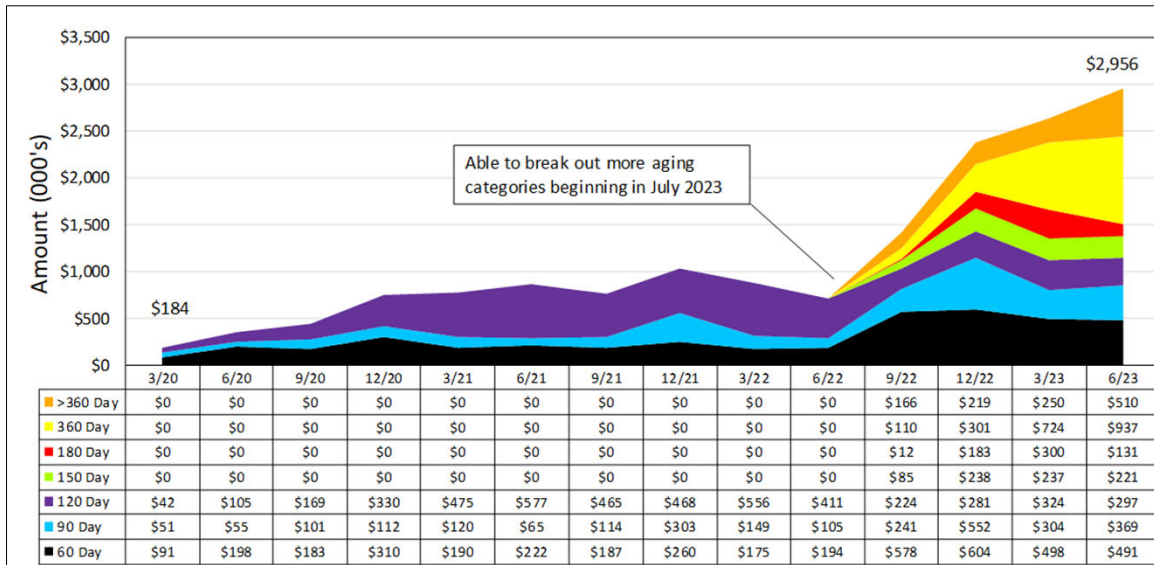


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Accounts Receivable Continue to Age

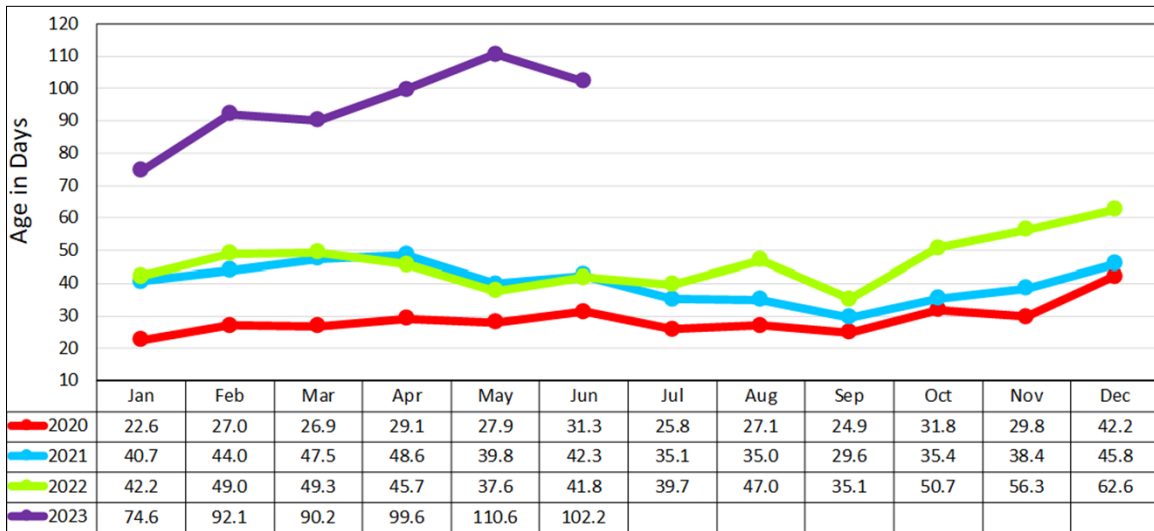


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Average Age of Accounts Receivable



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Thoughts on 2021-2023 Financial Performance

Final Thoughts

- Operating expenses well under budget
- Trends in revenue seems to have stabilized
- November 2022 rate adjustments offset lower water demand
- Inflation continues to be a risk to the District's financial plan (both operating and capital expenditures)
- 2021-23 provided necessary financial resources for the WWSS investment

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Why Approve a Financial Plan?

Purpose

- Ensures strategic focus
- Provides accountability over time
- Provides stakeholders needed information
- Demonstrates commitment to sound financial management

Audience

- Internal stakeholders
- Finance community
- Rating agencies
- WIFIA program team

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Why Board Approval

Financial Management Policies

- Approval requested as required by *Financial Management Policies*
- Board's approval demonstrates strong financial oversight
- Approval rather than adoption since the Financial Plan provides guidance to management rather than sets firm policies
- Rate process is a separate Board-directed process

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Operating and Capital Expenditure Plan (\$ millions)

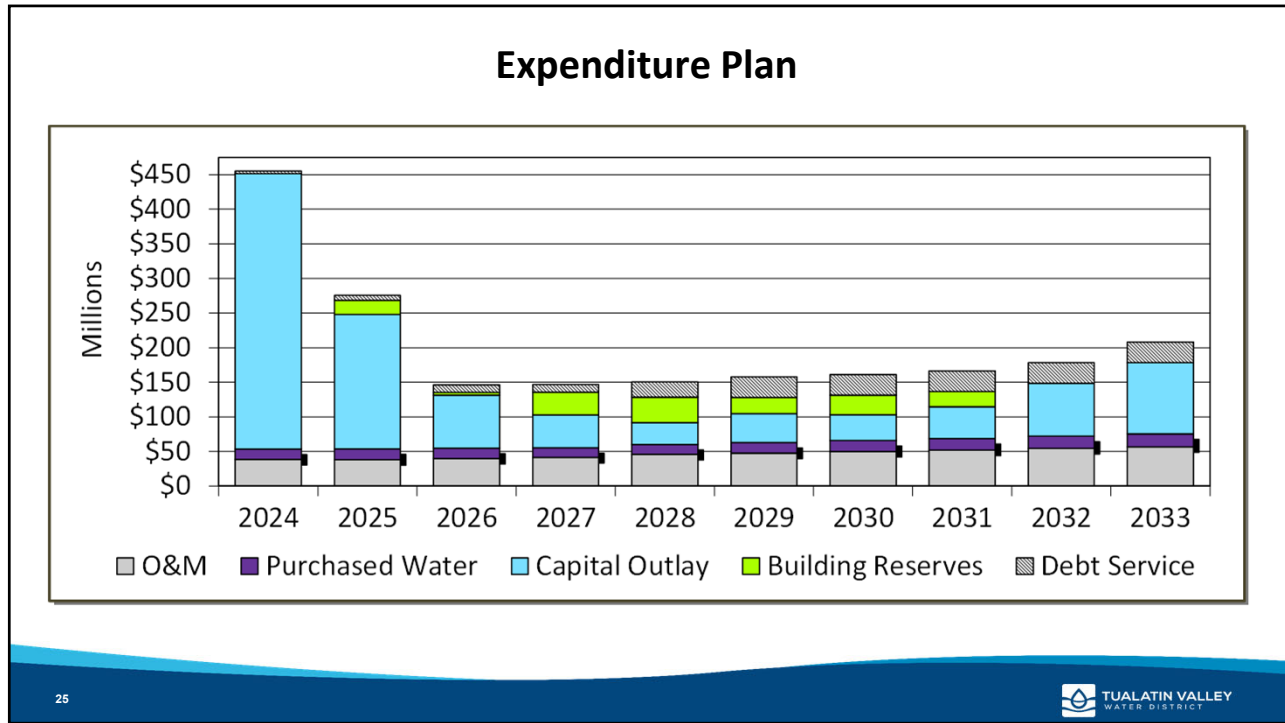
| | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 | Totals |
|---------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|
| O&M Costs [1] | \$38.6 | \$38.1 | \$39.9 | \$41.5 | \$45.6 | \$47.7 | \$49.8 | \$52.1 | \$54.4 | \$56.8 | \$464.5 |
| Purchased Water [2] | 15.0 | 15.7 | 15.2 | 13.8 | 14.5 | 15.3 | 16.0 | 16.8 | 17.6 | 18.5 | 158.5 |
| Capital Outlay | 397.9 | 193.9 | 76.5 | 47.2 | 31.5 | 41.9 | 37.4 | 45.9 | 76.8 | 103.1 | 1052.2 |
| Building Reserves | 0.0 | 20.5 | 3.8 | 33.4 | 36.8 | 23.3 | 28.3 | 21.8 | 0.0 | 0.0 | 167.9 |
| Debt Service | 3.7 | 7.2 | 10.8 | 10.8 | 22.0 | 29.7 | 29.7 | 29.7 | 29.7 | 29.7 | 202.7 |
| Totals | \$455.1 | \$275.5 | \$146.2 | \$146.7 | \$150.5 | \$157.8 | \$161.2 | \$166.3 | \$178.5 | \$208.1 | \$2045.8 |

[1] O&M costs shown include debt issuance costs.

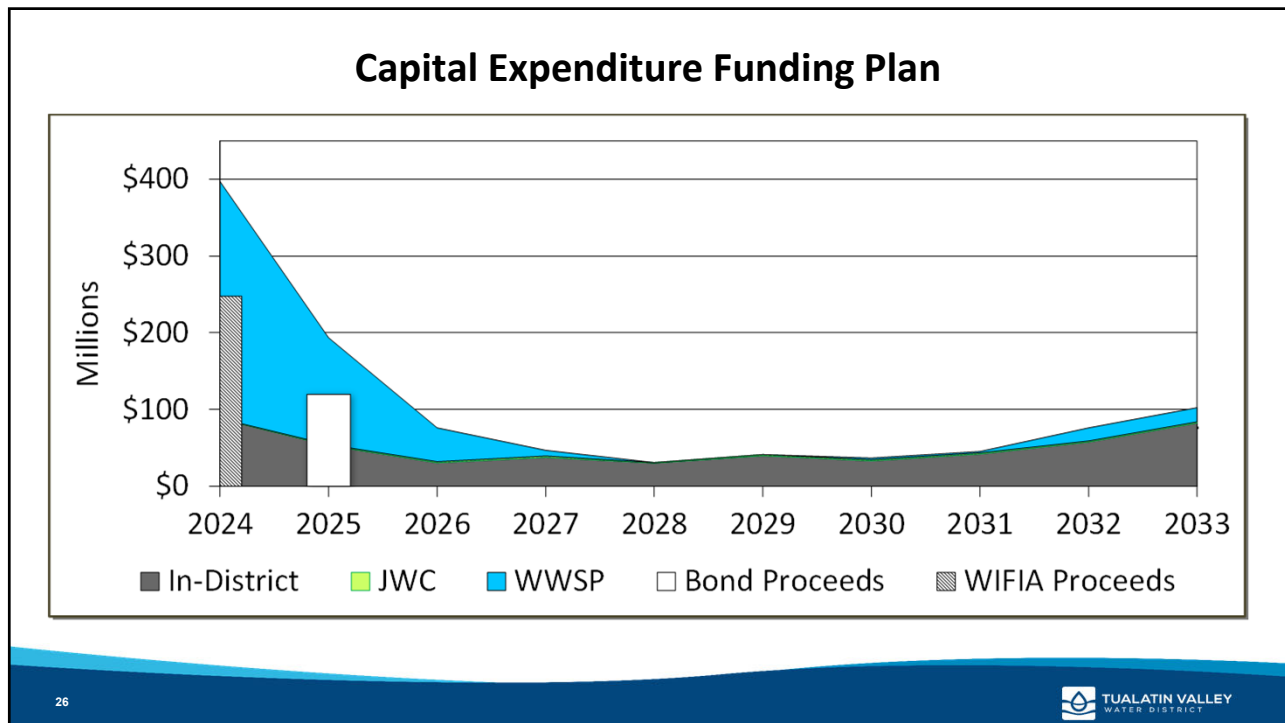
[2] Consistent with past reporting, Purchased Water includes pumping power costs.

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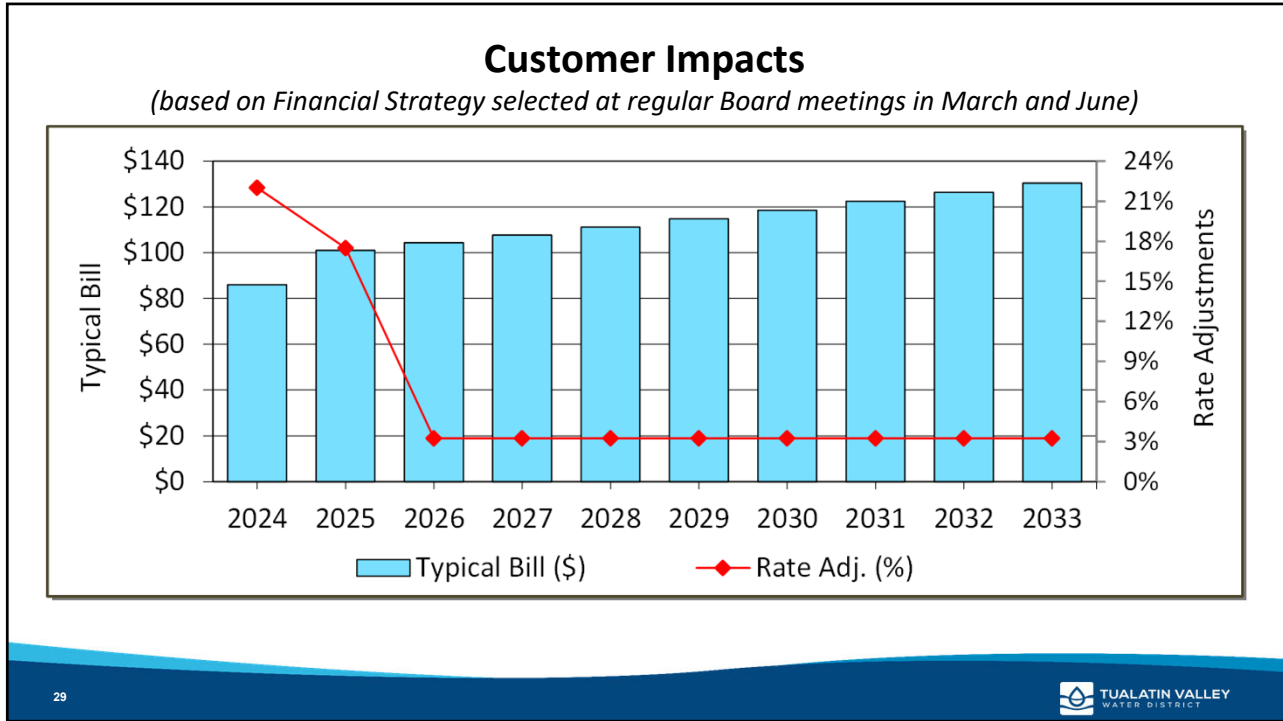
Key Debt Assumptions

- Debt funding of approximately \$616 million for capital expenditures through 2026.
- Issuance costs for FY2025 bond issue:
 - 0.75% of the par amount.
- Term of Borrowing:
 - Revenue bonds: 30 years.
 - WIFIA: Maximum allowed (35 Years after substantial completion).
- Debt service reserve:
 - MADS¹ for FY2025 bond issue.
 - WIFIA: None.
- Debt Service Coverage Ratio:
 - 2.0x including SDCs in gross revenue.
 - 1.5x excluding SDCs in gross revenue.
- Additional Bonds Test:
 - 1.3x including SDCs.
 - 1.15x excluding SDCs.
- Net Leverage Ratio, not-to-exceed:
 - 8.0x for two or more consecutive years.
 - 7.0x for more than 4 consecutive years.
- Minimum Cash Balances:
 - 250 days of forecast O&M costs.

¹ Revenue bond debt service reserve projected as minimum of a 3-part test per issuance. Maximum annual debt service (MADS) is the projected minimum of the three parts for all future issues.

Water Supply and Demands





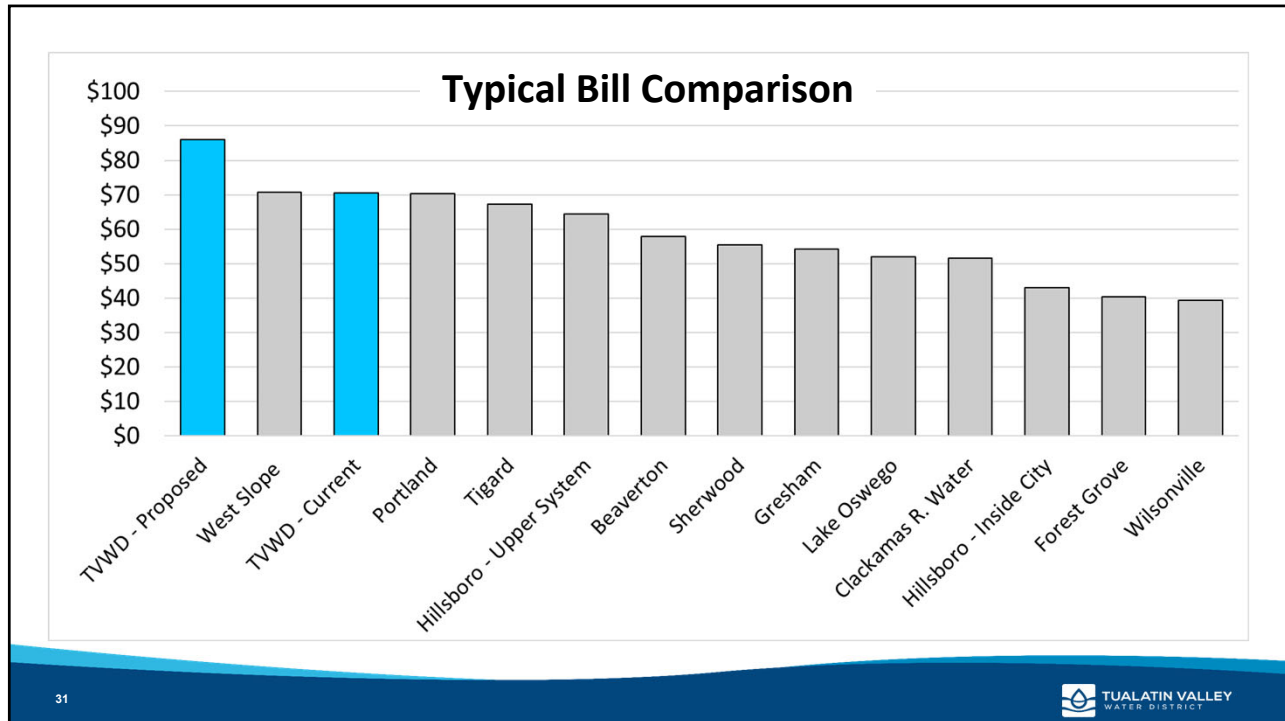
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Customer Impacts

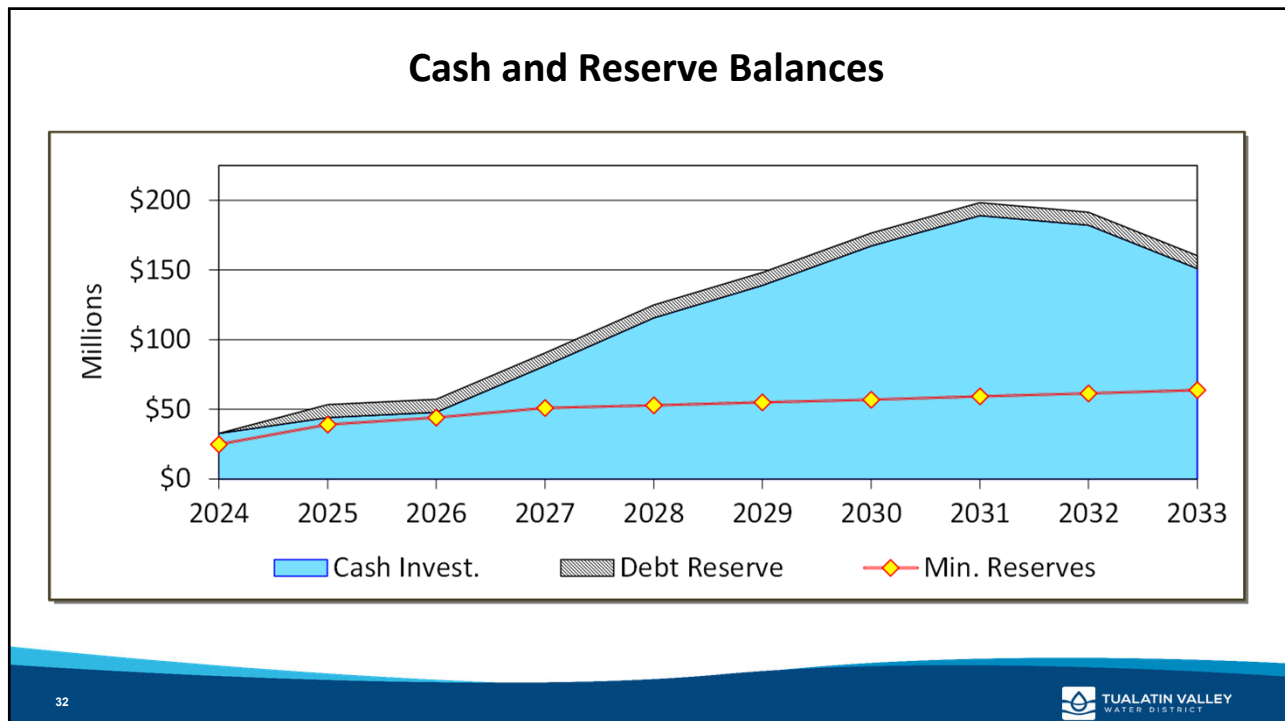
(based on Financial Strategy selected at regular Board meetings in March and June)

| | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 |
|-------------------------|---------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Rate Adjustments | 22.0% | 17.5% | 3.25% | 3.25% | 3.25% | 3.25% | 3.25% | 3.25% | 3.25% | 3.25% |
| Typical Bill | \$85.99 | \$101.03 | \$104.31 | \$107.70 | \$111.20 | \$114.82 | \$118.55 | \$122.40 | \$126.38 | \$130.49 |

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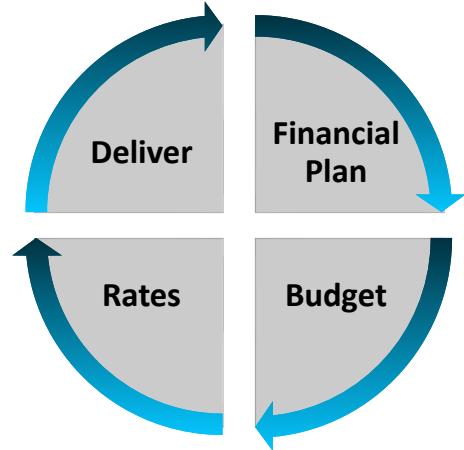
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Next Steps

- Update Appendix A of *Financial Management Policies*
- Conduct rate-setting process
- Continue to secure future borrowings



Questions and Comments

2023-2025 Financial Plan

Paul L. Matthews
Chief Financial Officer

Staff Recommendation

Staff recommends the Board adopt resolution 11-23, approving the District's 2023-2025 Financial Plan

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**Proposed Rate Setting Process
for 2023-2025 Biennium**

July 19, 2023

Paul L. Matthews
Chief Financial Officer



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Overview

- Proposed resolution
- Public outreach plan
- Next steps

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Proposed Resolution 12-23

Purpose

- Establishes August 16th as the date for the public hearing
- Authorizes management to mail notices
- Directs staff to conduct virtual open houses
- Sets public comments period to close on August 24, 2023 at 4:00 pm

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2023 Water Rate Proposal

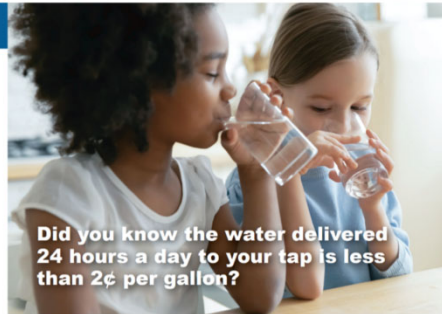
Tualatin Valley Water District's (TVWD) mission is to provide customers with reliable, resilient, and safe water. Water rates support this mission by paying for ongoing maintenance and operations of your water system. These rates are how TVWD delivers water to homes and businesses year-round for public health, fire protection, cooking, and many other uses.

District proposes water rate increase

TVWD proposes a phased water rate increase. The initial increase of \$15.53 per month for a typical single-family residence* would take effect on November 1, 2023. The second increase, to take effect on November 1, 2024, is proposed to be \$15.04 per month for a typical single-family residence. Customers are encouraged to learn more about the rate increase and provide comments to TVWD's Board. See the other side of this postcard for ways to participate.

*Based on a 5/8" meter using 5,236 gallons of water (7CCF).

Learn more and provide your feedback at www.tvwd.org/rates



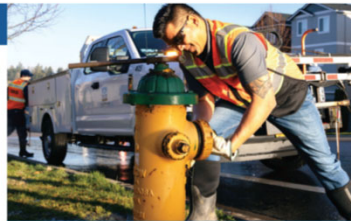
Did you know the water delivered 24 hours a day to your tap is less than 2¢ per gallon?

1850 SW 170th Ave
Beaverton, OR 97003

Learn More About Your 2023 Rates

Multiple Opportunities to Participate & Provide Comments*

- Wed. Aug. 2 12:00 pm **Virtual Open House #1**
The link is posted at tvwd.org/talkinwater
- Sat. Aug. 5 9:00-10:30 am **In-Person Open House**
TVWD Headquarters
1850 SW 170th Ave, Beaverton
(accessible by transit: Elmonica Max Station)
- Wed. Aug. 16 6:00 pm **Board of Commissioners Meeting – Public Hearing**
TVWD Headquarters or Microsoft Teams
1850 SW 170th Ave, Beaverton
(accessible by transit: Elmonica Max Station)
If you wish to testify, email Sam.Kaufmann@tvwd.org or call 503-848-3094 by 4:30 pm on Friday, August 11, to reserve a space. You can also be added to the list at the meeting.
- Thu. Aug. 17 6:00 pm **Virtual Open House #2**
The link is posted at tvwd.org/talkinwater
- Thu. Aug. 24 **Public Comment Period Closes at 4:00 pm**



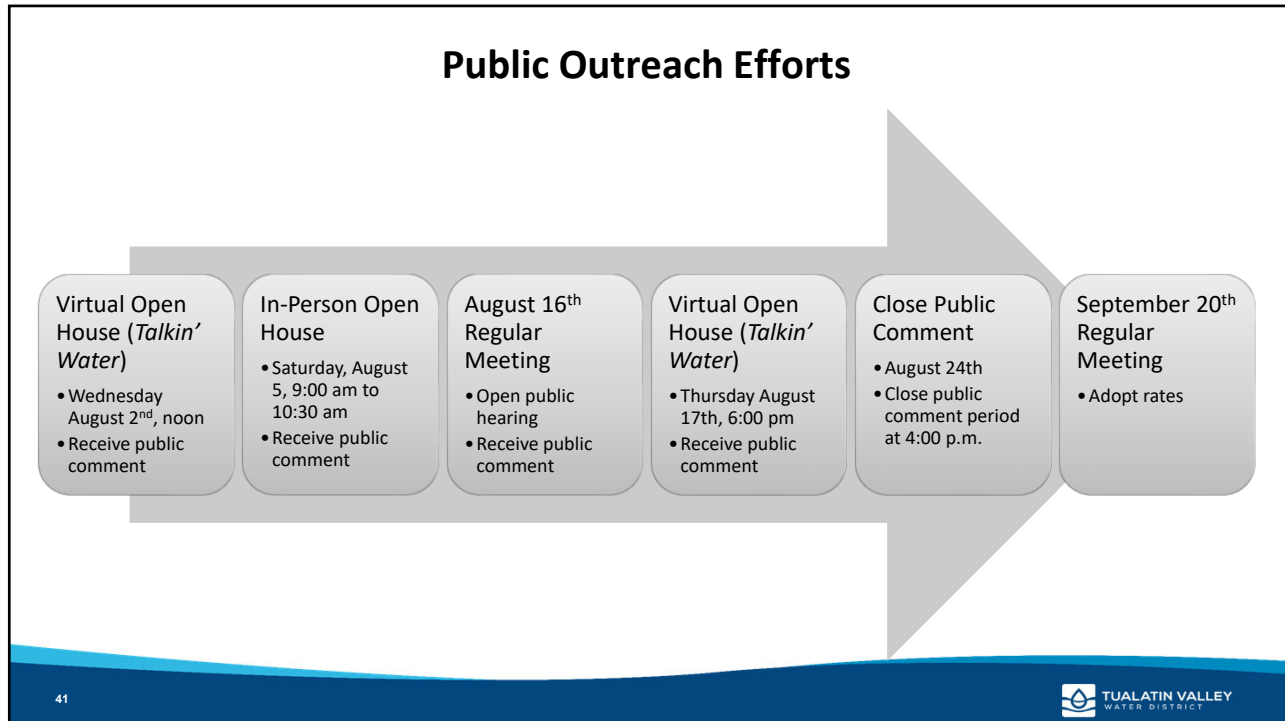
Board of Commissioners Meeting – Public Hearing August 16.

Comments are accepted until August 24 at 4:00 pm and will be included in the public record.

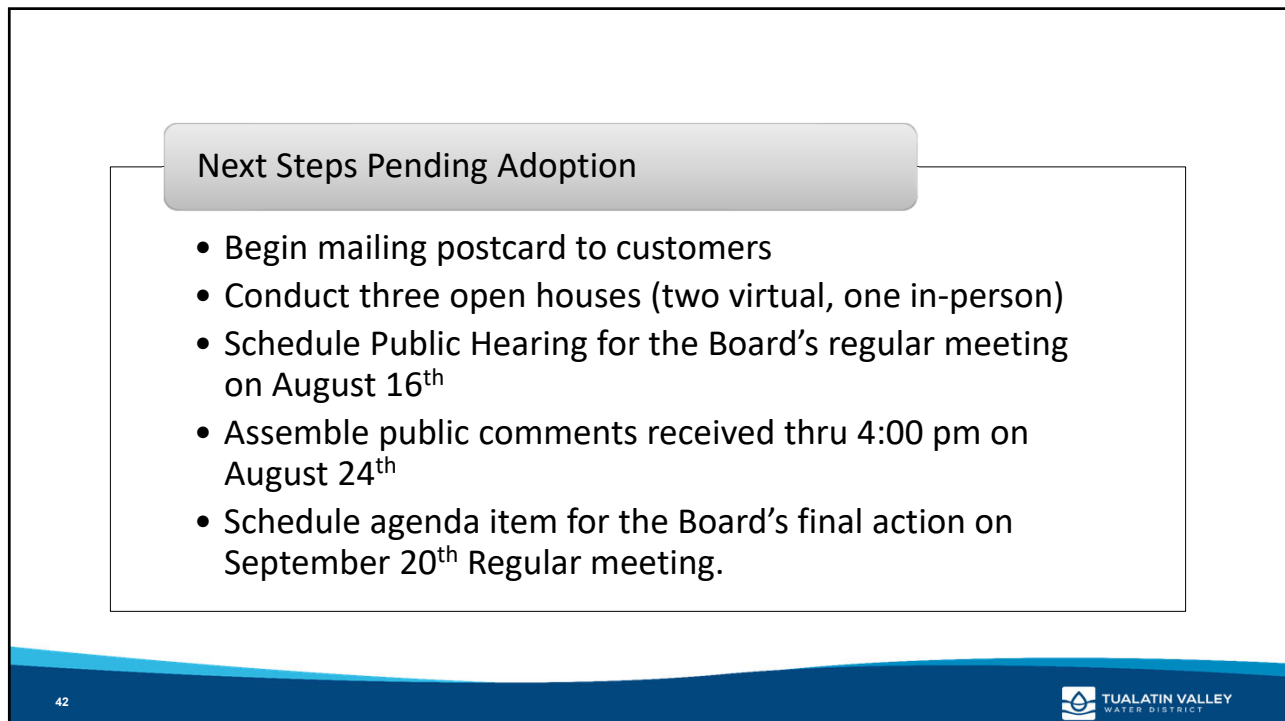
- **Comment Form:** available at the Open House and TVWD Headquarters
- **Online Comment Form:** tvwd.org/rates
- **Mail:** Tualatin Valley Water District
1850 SW 170th Ave,
Beaverton OR 97003

*Meetings are accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Sam.Kaufmann@tvwd.org or call 503-848-3000


Para asistencia de traducción al español, por favor deje un mensaje en 503-848-3000 en la dirección de correo electrónico: CustomerService@TVWD.org



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Questions and Answers
Proposed Rate Setting Process for 2023-2025 Biennium

July 19, 2023
Regular Meeting




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Temporary water supply IGA between TVWD and the City of Beaverton
Board Regular Meeting

July 19, 2023
Clark Balfour
General Counsel



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Board officer and committee appointments

Board Regular Meeting

July 19, 2023

Tom Hickmann
Chief Executive Officer





Report of Meetings Attended

Commissioner Doane

| Date | Meeting or Function | Purpose | \$ | Claimed |
|------|---------------------|---------|----|---|
| 6/21 | Regular Meeting | | 50 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 6/6 | Work Session | | 50 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 5/31 | Budget | | 0 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 5/24 | AMR/Risk | | 50 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

OK to pay \$150.00 to CEAF - SK

Date: 21 June 2023

Requested by: Jim Doane

Commissioner

Date: _____

Approved by: _____

President





Report of Meetings Attended

Commissioner Jim Duggan

| Date | Meeting or Function | Purpose | \$ | Claimed |
|-----------|----------------------------------|-------------------------|----|---|
| 5/24/2023 | Talkin' Water: Spring Irrigation | Webinar | - | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 5/24/2023 | Thermal Trading Plan Update | On-going concerns | 50 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 5/31/2023 | TVWD Budget Committee Mtg. | Budget Com. Adoption | - | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 6/01/2023 | WWSS Board Mtg. & Exec. Sess. | Regular Bi-Monthly Mtg. | 50 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 6/06/2023 | TVWD Board Work Session | Financial, WWSP Update | 50 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 6/07/2023 | RWPC Board Meeting | Regular 1/3 Yr. Mtg. | 50 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 6/12/2023 | Wash. Co. Public Affairs Forum | Beaverton Public Works | 50 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 6/13/2023 | TVWD Agenda Planning Mtg. | Staff Updates | 50 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 6/21/2023 | TVWD Board Meeting | Regular Monthly Mtg. | 50 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

OK to pay \$350.00 - SK

Date: 06/21/2023

Requested by: James. J. Duggan

Commissioner

Date: _____

Approved by: _____

President





Report of Meetings Attended

Commissioner Fisher

| Date | Meeting or Function | Purpose | \$ | Claimed |
|------|--|--|----|--|
| 5/25 | WEA Mayors Forum | Hear presentations from mayors from around Washington County | 50 | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5/31 | Budget Meeting | Recommend Budget to Board | 50 | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 6/15 | Town Hall with Commissioner Nafisa Fai | To learn about issues in Aloha | 50 | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5/24 | Meet Up with Mayor of Tigard | Chance to share and hear updates with Mayor of Tigard. | 50 | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 6/21 | TVWD Board Meeting | Regular board meeting | 50 | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Date: 6/21/23

Requested by: Carl Fisher
Commissioner

OK to pay \$250.00 to CEAF- SK

Date: _____

Approved by: _____
President





Report of Meetings Attended

Commissioner Lisac

| Date | Meeting or Function | Purpose | \$ | Claimed |
|-----------|--------------------------|-----------------------------------|----|---|
| 5/31/2023 | Budget Committee Meeting | Approved budget | 0 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 6/6/2023 | TVWD Board Work Session | Monthly billing, AMI, WWSS update | 50 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 6/13/2023 | Meeting with Kylie Bayer | Telework policy discussion | 50 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 6/21/2023 | TVWD Board Meeting | June meeting | 50 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Date: 6/21/2023

Requested by: Elliot Lisac

OK to pay \$150.00 - SK

Commissioner

Date: _____

Approved by: _____

President



From: [Todd Sanders](#)
To: [Sam Kaufmann](#)
Subject: Re: June Meetings Attended for Fisher, Duggan, Doane and Lisac
Date: Friday, June 30, 2023 9:16:42 AM
Attachments: 2 sm fb 873ac953-8b59-4ccc-8d7c-a4dc8743f7bc.png
2 sm linkedin 191597d1-7657-4790-8086-7ffbeb62cff1.png
2 sm twitter bae535d1-a0a8-4fab-8f42-2f77b3142868.png
2 sm youtube 19a32018-dd29-4827-8d52-0ac376d85694.png
new_nextdoor_logo36px(002)blue_be1e9d64-a878-4c1e-975a-1b7d7ff12e00.png
2 sm fb 873ac953-8b59-4ccc-8d7c-a4dc8743f7bc.png
2 sm linkedin 191597d1-7657-4790-8086-7ffbeb62cff1.png
2 sm twitter bae535d1-a0a8-4fab-8f42-2f77b3142868.png
2 sm youtube 19a32018-dd29-4827-8d52-0ac376d85694.png
new_nextdoor_logo36px(002)blue_be1e9d64-a878-4c1e-975a-1b7d7ff12e00.png

I approve.

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Todd Sanders
TVWD Commissioner
Todd.Sanders@tvwd.org



TUALATIN VALLEY
WATER DISTRICT



www.tvwd.org

IMPORTANT: The contents of this email and any attachments are confidential. They are intended for the named recipient(s) only. If you have received this email by mistake, please notify the sender immediately and do not disclose the contents to anyone or make copies thereof.

From: Sam Kaufmann <Sam.Kaufmann@tvwd.org>
Sent: Wednesday, June 28, 2023 4:58:56 PM
To: Todd Sanders <Todd.Sanders@tvwd.org>
Subject: June Meetings Attended for Fisher, Duggan, Doane and Lisac

Hi Todd,

Do you approve of the attached meetings attended forms for Commissioners Doane, Duggan, Fisher and Lisac?

Sam Kaufmann
District Recorder
Sam.Kaufmann@tvwd.org



TUALATIN VALLEY
WATER DISTRICT



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Report of Meetings Attended

Commissioner Todd Sanders

| Date | Meeting or Function | Purpose | \$ | Claimed |
|------|--|---|----|-----------------------------------|
| 5/22 | Tom Hickman & CFM | Legislative activities | 50 | X Yes No |
| 5/23 | Phone calls with WSWD Board Chair | Discuss request for purchased water and possible merger | 50 | x Yes <input type="checkbox"/> No |
| 5/24 | Tom Hickman & leadership team | Thermal trading plan discussion | 50 | X Yes No |
| 5/30 | Tom Hickman & CFM | Legislative activities | 50 | x Yes <input type="checkbox"/> No |
| 5/31 | Budget Committee Meeting | Approve Budget committee recommendation | | Yes X No |
| 6/2 | Phone Calls | HR discussions | 50 | x Yes <input type="checkbox"/> No |
| 6/5 | Tom Hickman & CFM | Legislative activities | 50 | x Yes <input type="checkbox"/> No |
| 6/6 | Work Session | Monthly work session | 50 | x Yes <input type="checkbox"/> No |
| 6/12 | CFM | Legislative activities | 50 | x Yes <input type="checkbox"/> No |
| 6/13 | Agenda planning meeting | Set Board meeting agenda | 50 | X Yes <input type="checkbox"/> No |
| 6/14 | Board Meeting Agenda items phone calls | Agenda items | 50 | X Yes <input type="checkbox"/> No |
| 6/15 | Board Meeting Agenda items phone calls | Setting final agenda items | 50 | X Yes <input type="checkbox"/> No |
| 6/20 | Willamette River Water Coalition | Regularly scheduled meeting | 50 | X Yes <input type="checkbox"/> No |
| 6/21 | Monthly board meeting | Approve budget for 23-25 | 50 | X Yes <input type="checkbox"/> No |

Date: 06/22/2023

Requested by: Todd Sanders
Commissioner

OK to pay \$650.00 - SK

Date: _____

Approved by: _____

From: [JAMES DOANE](#)
To: [Sam Kaufmann](#)
Cc: [Todd Sanders](#)
Subject: Re: June meetings attended approval
Date: Wednesday, June 28, 2023 6:55:43 PM
Attachments: [2_sm_fb_873ac953-8b59-4ccc-8d7c-a4dc8743f7bc.png](#)
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[2_sm_twitter_bae535d1-a0a8-4fab-8f42-2f77b3142868.png](#)
[2_sm_youtube_19a32018-dd29-4827-8d52-0ac376d85694.png](#)
[new_nextdoor_logo36px\(002\)blue_be1e9d64-a878-4c1e-975a-1b7d7ff12e00.png](#)

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i approve payment for Todd's meetings.
Jim Doane

On 06/28/2023 16:59 PDT Sam Kaufmann <sam.kaufmann@tvwd.org> wrote:

Hi Jim,

Do you approve of the attached meetings attended sheet for Commissioner Sanders?

Sam Kaufmann
District Recorder
Sam.Kaufmann@tvwd.org



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