

***Willamette River Water Coalition  
Board Meeting Minutes  
Wednesday, May 25, 2011***

***WRWC Board Members or Alternates present:***

Marilyn McWilliams – WRWC Board Member, Tualatin Valley Water District Board of Commissioners  
Marland Henderson – WRWC Board Member, Tigard City Council  
Dave Grant – WRWC Board Member, Sherwood City Council

***WRWC Member Staff present:***

Craig Sheldon – City of Sherwood  
Todd Heidgerken – Tualatin Valley Water District  
John Goodrich – City of Tigard, Utility Division Manger  
Mike McKillip – City of Tualatin, City Engineer

***WRWC Staff present:***

Kelly Ross – Western Advocates, Inc.

***Guests & Members of the Public present:***

Maggie Kean

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***I. Call to Order and Election of Officers***

In the absence of WRWC Vice-Chair Ed Truax, Kelly Ross called the meeting to order at 5:35 pm at the Tigard Public Works Building, 8777 SW Burnham St., Tigard, Oregon, and asked for nominations for the position of Chair.

**Marilyn McWilliams was nominated by Henderson, seconded by Grant, and approved unanimously via a voice vote of the board.**

***II. Review and Approval of Minutes***

The board reviewed the minutes from the February 2, 2011 board meeting.

**Motion by Henderson, seconded by McWilliams, to approve the minutes as distributed. The motion was approved unanimously via a voice vote of the board.**

***III. Application for Easement on Metro Property***

Todd Heidgerken and Kelly Ross reviewed the process for applying for a utility easement across property owned by Metro in the Graham Oaks Natural Area and along the Tualatin River, and explained the crucial nature of these properties in the alignment route for future transmission lines that will be necessary over the next 20-30 years. A memo from Murray Smith & Associates was also reviewed that outlined a possible work plan and some general estimates of cost.

**Motion by Grant, seconded by Henderson, to authorize WRWC staff to move ahead with an easement application to Metro and secure consulting assistance. The motion was approved unanimously via a voice vote of the board.**

***IV. WRWC Financial Update & Finalization of 2011-12 Dues***

Kelly Ross summarized the financial statements, reporting that expenses were consistent with the approved budget. Ross reviewed the 2011-12 budget that was approved at the February 2<sup>nd</sup> Board meeting and reminded the Board that member dues needed to be finalized. Ross distributed information showing different dues scenarios based on differing levels of subsidy by the 2010-11 ending fund balance. Chair McWilliams commented that it appeared that there were sufficient funds in the ending fund balance to apply the same level of subsidy, \$50,000, that had been used in 2010-11. There was consensus support of this amount by other members of the board.

**Motion by Henderson, seconded by Grant, to approve a \$50,000 subsidy to dues for the 2011-12 fiscal year resulting the following dues amounts for each member jurisdiction: Tualatin Valley Water District, \$22,460.68; City of Tigard, \$11,247.16; City of Sherwood, \$7,815.07; and City of Tualatin, \$8,077.10. The motion was approved unanimously via a voice vote of the board.**

***V. Website***

Maggie Kean distributed a report showing traffic (page views) for the last quarter and the top downloads from the site.

***VI. Member Updates/Announcements***

Craig Sheldon reported that Sherwood is testing its new 40-inch line right now and should have it online by July. Heidgerken commented on Sherwood having to give notice to customers on fish flows as a requirement of its water right extension; suggested that it would be good to get information on this since other jurisdictions will have to do the same thing.

John Goodrich reported that Tigard is doing a “Beat the Peak” public information campaign with Lake Oswego to encourage customers to reduce water consumption during summer months. Chair McWilliams congratulated Tigard on an award from AWWA for marketing.

Todd Heidgerken reported that Tualatin Valley Water District is still working on an interim strategy to get more water out of the Joint Water Commission in order to decrease dependence on the City of Portland. Also reported that the earthquake in Japan provided a wealth of data to inform the seismic study by the Department of Reclamation for the Hagg Lake project.

Board member Henderson asked about the effect of snow pack on the entire water system. Heidgerken explained the system of 130 federal storage reservoirs being able to mitigate fluctuations in snow pack levels.

***VII. Next Meeting***

The next WRWC Board meeting will be on August 3<sup>rd</sup> at the Tigard Public Works Building.

***VIII. Adjournment***

Meeting adjourned at 6:35 p.m.