

***Willamette River Water Coalition
Board Meeting Minutes
Wednesday, September 24, 2008***

WRWC Board Members or Alternates present:

Ed Truax – WRWC Chair, Tualatin City Council
Lee Weislogel – WRWC Vice-Chair, Sherwood City Council
Richard Burke – TVWD Board of Commissioners
Tom Woodruff – Tigard City Council

WRWC Member Staff present:

Mike McKillip – City of Tualatin
Todd Heidgerken – Tualatin Valley Water District
Dennis Koellermeier – City of Tigard
Craig Sheldon – City of Sherwood

WRWC Alternates present:

Marie Haynes, TVWD Board of Commissioners

WRWC Staff present:

Tracy Rutten – Western Advocates Incorporated

Guests & Members of the Public present:

Ed Cleary – Citizens for Safe Water
Dolores Hurtado – Families for Safe Water
Kathy Newcomb – Citizens for Safe Water
Yvonne B. Weber – Citizens for Safe Water
Mike Stone – City of Wilsonville

I. Call to Order

Chair Ed Truax called the meeting to order at 6:34 pm at the Sherwood City Hall City Council Chambers at 22560 SW Pine Street, Sherwood, OR 97140.

II. Review and Approval of Minutes

The board reviewed minutes from June 30, 2008.

Lee Weislogel noted that he had submitted several amendments to the minutes to Tracy Rutten via voicemail and questioned as to whether they had been incorporated into the version currently before the board. Tracy Rutten replied that the comments had not yet been incorporated and reviewed the changes that Lee Weislogel had submitted to her. Those included changes on page 2, paragraph 4 where the minutes make reference to the 73' permit. This will be changed to 1973 on lines 9 and 12 of that paragraph. The other change that was requested by Lee Weislogel is grammatical in nature and will be made on page 5, paragraph 7 from “ensured” to assured. Tracy Rutten further noted the observation of an additional error to that same paragraph/sentence and will make the change from “Mr. Hurtado” to Ms. Hurtado.

Lee Weislogel moved approval of the minutes as amended. Tom Woodruff seconded the motion. Motion to approve the minutes as corrected was approved.

III. Discussion of Draft Restated IGA

Members of the board each reviewed where their respective jurisdictions were at in the process of approving the final draft version of the IGA. Tigard reported that they will have the approval of the Restated IGA as an item on the consent agenda during their October 14, 2008, City Council meeting. Sherwood reported that the City Council approved the Restated IGA during their City Council meeting on September 16, 2008. Tualatin reported that they approved the Restated IGA two meetings ago. TVWD reported that they will have the approval of the IGA on their October 15, 2008, board agenda. Todd Heidgerken further reported that the TVWD Board of Commissioners will be having a work session on Tuesday, October 7, 2008, to present answers to 23 questions concerning TVWD's relationship to the WRWC. That meeting will take place at 6:00 p.m. at the TVWD headquarters at 1850 SW 170th Avenue in Beaverton, Oregon.

IV. Sherwood Update – Craig Sheldon, Director of Public Works for the City of Sherwood

Craig Sheldon presented a map to illustrate the progress of the City of Sherwood's pipeline project. Sherwood has been working with Wilsonville over the last 18 months or so. Craig reviewed over the progress of various sections and portions of the project including the meter vault, reservoir site, and future construction that is planned to be bid in January or February of 2009.

Dennis Koellermeier questioned when Sherwood would begin to receive water?

Craig Sheldon replied that they expect full capacity in 2012.

V. Staff Report

a. 2008-09 Member Dues

Tracy Rutten reviewed over a document that was distributed in the board packet which included the 2008-09 calculated dues. Tracy will work with TVWD to make sure that dues notices are distributed to members in the coming weeks. She explained that she wanted to give the board a chance to review the calculated dues prior to the invoices being sent out in the case that board members have any questions or concerns. Tracy reminded the board that the board had made a previous decision to allocated half of the ending fund balance from the 2007-08 fiscal year toward the total dues owed for 2008-09 which has been reflected in the handout and calculated dues. The total dues owed, minus half the ending fund balance, is \$54,298. Half of the total dues owed (\$27,149) is calculated based on an equal share which totals \$6,787.25. The other half of the total dues owed is calculated based on a percentage share of the total number of water meters served by the members of the WRWC as of December 31 of the preceding fiscal year.

b. Financial Update

Tracy Rutten reviewed over two reports contained in the board packet. The first is for the period ending June 30, 2008 which is the final year end budget. The ending fund balance was \$139,404. The second report is for the period ending August 31, 2008. The report ending July 31, 2008, needs to be corrected as it reflects inaccurate dues amounts that do not include the discount based on the half of ending fund balance that was applied toward total dues owed. The corrected report for the period ending July 31, 2008, will be distributed to the board via email.

c. Website Update

Tracy Rutten reported that she has printed off current pages of the website and distributed those pages to WRWC member staff to review and submit any changes or edits that may need to be made. There are quite a few edits that need to be made and it would be ideal to get edits made and turned around in the coming weeks. TVWD has submitted edits to Tracy already.

VI. Member Updates:

Tom Woodruff reported on the progress of the three million gallon reservoir project that has been under construction on Bull Mountain. The project is almost complete and the park which sits atop the reservoir is scheduled for completion in the coming fall (2008).

Tracy Rutten requested to make an additional comment that she will be sending a bylaws update to members prior to the next board meeting as the bylaws have several minor inaccuracies related to membership of the board.

VII. Public Comment

Kathy Newcomb inquired as to the cost of the 3 million gallon reservoir that the City of Tigard has been constructing.

Dennis Koellermeier replied that is cost roughly \$6 million for the entire project.

Kathy Newcomb followed up that she doesn't know how much the ASR is, but that she believes that the cost of storing water by means of ASR can be one-tenth or even one-one hundredth of the cost of a reservoir. She explained that she believes that there are many misconceptions about Bull Run. She made note of the Division 86 rules related to the reduction of peak water demand. She explained that if we don't use peak water we don't need any reservoirs.

Tom Woodruff replied that the reservoir would provide for capacity in addition to ASR capacity.

VIII. Next Meeting

Staff recommended that the next board meeting be scheduled for Monday, November 17, 2008 as a result of the Thanksgiving holiday in the last week of November. The board agreed to set the next meeting date for Monday, November 17, 2008.

Kathy Newcomb requested to revisit the public comment portion of the meeting and suggested that the WRWC should notify the media of updated information on the website once that has been posted.

IX. Adjournment

Lee Weislogel made a motion to adjourn the meeting. Tom Woodruff seconded the motion and the meeting was adjourned at 7:00 p.m.