

***Willamette River Water Coalition
Board Meeting Minutes
Thursday, November 12, 2009***

WRWC Board Members or Alternates present:

Lee Weislogel – WRWC Chair, Sherwood City Council

Ed Truax – WRWC Vice-Chair, Tualatin City Council

Marilyn McWilliams – WRWC Board Member, Tualatin Valley Water District Board of Commissioners

WRWC Member Staff present:

Craig Sheldon – City of Sherwood

Todd Heidgerken – Tualatin Valley Water District

WRWC Staff present:

Kelly Ross – Western Advocates Incorporated

Guests & Members of the Public present:

Maggie Kean

I. Call to Order

Chair Weislogel called the meeting to order at 6:07 pm at the Sherwood City Hall City Council Chambers at 22560 SW Pine Street, Sherwood, OR 97140.

II. Review and Approval of Minutes

The board reviewed the minutes from the August 5, 2009 board meeting.

Kelly Ross noted that Todd Heidgerken and Lee Weislogel had found several typos in the minutes including a change on page one, under “WRWC Board Members or Alternates present.” Sydney Sherwood should read Sydney Webb throughout the document. There was a change to page one, paragraph four, with a deletion of unnecessary text on line three “made to page”. There was an additional suggested change to page two, paragraph three, line 4 from “went” to “met”. The final suggested change occurred on page three, paragraph seven, to add language that reads “Regional Water Providers Consortium” instead of Regional Consortium.

Vice-Chair Truax moved approval of the minutes as amended. Chair Weislogel seconded the motion. The motion was held over to the next meeting as it was believed that there was not a quorum present.

III. WRWC Financial Update – Kelly Ross, WRWC Staff/Western Advocates Inc.

Kelly Ross directed the board’s attention to the financial reports for the previous four months. All dues have been paid.

Minutes Approved by Board on 2-3-10

Todd Heidgerken noted that they were currently in the process of conducting the annual audit.

Commissioner McWilliams inquired as to how the payment to Western Advocates Inc. was determined and whether it was calculated based on an hourly rate. Kelly Ross explained that the contract is a flat-fee monthly retainer.

IV. *WRWC Website Update*

Chair Weislogel invited Maggie Kean to report to the board on the website changes that she had made since the last meeting. She commented that the section that she would like to have further board feedback on was the “Water Planning Considerations” section.

Vice-Chair Truax suggested acting proactively to maintain the website in a timely manner that accurately portrays what the board is doing. He asked that this issue be on the next board meeting agenda. Maggie Kean will get a proposal to Tracy Rutten.

Marilyn McWilliams noted that many of the past minutes are labeled as draft rather than approved. She also suggested that it would be useful to have information about the next upcoming board meeting on the homepage of the website.

V. *Regional Water Providers Consortium: Conservation – Chair Weislogel*

Chair Weislogel reported on the Regional Water Providers Consortium Board and the work that has been done by the Regional Water Providers Consortium Conservation Committee. They have done a lot of work on outreach and public announcements through radio, television and other media outlets. He commented that they have a very good website (www.conserveh2o.org). He recommended the board members visit the site and be aware of the website as it is a good resource.

VI. *Future Agenda Items – Chair Weislogel*

Chair Weislogel commented that he enjoyed having the legislative update at the last meeting. There was a suggestion to have a report on the February special legislative session if there is work being done on water issues either during the interim or during the special session. Marilyn McWilliams suggested that the Toxics Monitoring issue would be a good topic for the next agenda.

VII. *Member Updates/Announcements*

Marilyn McWilliams reported that Tualatin Valley Water District General Manager, Greg DiLoreto would be traveling to Washington D.C. this month to meet with several people and talk about the Tualatin Basin Water Supply Project. She also noted that Tualatin Valley Water District has just topped 200,000 customers.

Vice-Chair Truax reported that Tualatin was moving forward on discussions regarding the possibility of joining in the pipeline project between the Willamette Treatment Plant and Sherwood. The council will be talking about this more in January.

Minutes Approved by Board on 2-3-10

Craig Sheldon reported that Sherwood is wrapping up the reservoir project and will be close to being done at the end of November. The 48-inch transmission pipe is currently being built and should begin to be installed in January. He reported that Sherwood has had some meetings with the City of Wilsonville. Todd Heidgerken of Tualatin Valley Water District will join Sherwood and Wilsonville at their December meeting to start talking about future plant expansion. He also reported that Sherwood had done a Utility Billing Project over the past three months.

VIII. Public Comment

There was no public comment provided.

IX. Next Meeting Date

The board decided that they would schedule their next meeting for February 3, 2010 (location of meeting at Sherwood City Hall).

Future board meetings will be scheduled on the first Wednesday of each quarter (May, August and November of 2010).

X. Adjournment

Vice-Chair Truax made a motion to adjourn the meeting. The motion was seconded by Marilyn McWilliams.

The meeting was adjourned at 6:46 pm